

Minutes of the meeting of the Watton-at-Stone Parish Council held in the Community Hall on Tuesday 21st April 2015

Present:

Mr. Michael Smith (Chairman)	Mr. John Meischke (Vice-Chairman)
Mrs. Christine Dinnin	Mr. Denis Filer
Mr. Iain Harris	Mrs. Margaret Stanley
Mr. David Stock	Ms. Emma Waltham
Mrs. Jane Allsop (Clerk)	

Members of public: Mr. Adam Welch (until 2044)

1 Apologies for absence

Apologies for absence: Mr. Ian Knight and Mrs McCash.

2 Public Participation

None.

3 Chairman's/Clerk's Report

Mr. Smith introduced Adam Welch to Parish Councillors. In the uncontested Parish Council election, Adam Welch was elected as a Parish Councillor. He will come into office following the elections on 7th May and after he has signed his declaration of acceptance of office.

Mr. Smith said that over the weekend, he joined Sir Oliver Heald MP, District Councillor Rik Sharma and District Councillor candidate Michael Freeman on a walk about in Gatekeeper Meadow. They knocked on approximately 30 doors. The residents they spoke to were pleased with the new environment they live in. They were happy with the close proximity of the station and the facilities offered at the School and at Beane Valley Children's centre. Mr. Smith said that it was a very uplifting experience.

Mr. Stock said that if we are forced into development in the future, we should insist on a far greater involvement in the size and nature of any future development. Mr. Smith said that if we are required to have housing then a neighbourhood plan might be the Parish Council's best line of action

It was noted by Parish Councillors that the area of green open-space at the rear of the Gatekeeper Meadow development backing onto Church Lane is appears to be in an untidy state. It was agreed to monitor the situation to ensure that the site does not deteriorate further. Mr. Stock reminded the meeting that during the planning phase of the Gatekeeper Meadow development we had made representations to the effect that this open-space was there as an amenity and should be protected and maintained as such.

This item to be put on the agenda for the Parish Council meeting in July

Agenda: 07/15

4 Declaration of Interests

Mr. Filer declared a personal interest in item 7 g, Specific items - License across Cottage site (in so much as he is the licensee).

5 Minutes of the last meeting

a) Acceptance

- **Minutes of the Parish Council meeting held on Tuesday 17th March 2015**
Parish Councillors agreed that the minutes be approved.

b) Review of actions

1. **Investigate costings for a semi-circular bench adjacent to Alms-houses:** outstanding. **Action: M. Smith**

2. **Inspect brackets on Church Walk bench and decide on a course of action**

Mr. Smith said that he had obtained a quotation of £60 from Mark Blacktin for fitting two brackets to the bench and securing them to the concrete base.

Parish Councillors agreed to accept the quotation. Mr. Smith to instruct Mark Blacktin to do the work.

Action: M. Smith

3. **Chase HCC re street lighting charges**

The Clerk received the following e-mail, on 15th April, from Dan Perks (Hertfordshire County Council).

'I am awaiting some feedback on this but will update you as soon as I can.'

The Clerk to continue to chase HCC.

Action: J. Allsop

4. Chase Great Northern Railway re missing Station car park sign

The following e-mail was received from Great Northern Railway on 7th April.

‘Thank you for getting back in touch regarding the signage for Watton- at- Stone station car park and for providing us with photographic evidence.

I can now confirm that as this is a road sign, it does not fall under our jurisdiction and as such you will need to contact the local council.

Thank you once again for contacting us and I do hope that this matter is resolved.’

It was agreed that the Clerk contact HCC asking them re reinstate the sign.

Action: J. Allsop

5. Contact Barratt Homes re trees along Station Road outside Gatekeeper Meadow: outstanding.

Action: J. Allsop

6. Inspect Rainbow multi-play and slide re mud

Mr. Smith said that the mud problem at the bottom of the slide was not too bad and no further action is required at this time.

Some of the plywood panels on the Rainbow multi-play and slide are delaminating and need replacing.

Mr. Smith said that there is sufficient recycled plastic sheeting left over from the sheet used to repairing the slide section of this piece of equipment to replace the damaged sections.

Mark Blacktin has quoted £258.00 to replace the damaged panels with recycled plastic. Parish Councillors agreed to accept the quotation. Mr. Smith to instruct Mark Blacktin to do the work.

Action: M. Smith

7. Ask Ted Brown to clear the leaves on the MPPA

Ted Brown has not yet cleared the leaves. Mr. Meischke to chase.

Action: J. Meischke

8. Inspect hedge at the entrance to the allotments

The hedge at the entrance to the allotments needs cutting back. Mrs. Dinnin said she had obtained a quotation of £80 from Adam Welch to do the work. It was agreed to accept Adam Welch’s quotation.

Action: C. Dinnin

Some of the hedging near the entrance to the allotments belongs to the War Memorial Hall. Mrs. Pam Filer has agreed that the War Memorial Committee will contribute towards the work.

9. Inspect two large conifer trees on the sportsfield

Mr. Smith said he had removed some conifer branches that were overhanging the adjacent bench.

Ted Brown has been asked to clean the seat because it is covered in bird droppings but has not done so yet.

Mr. Meischke to chase.

Action: J. Meischke

10. Inspect tree at the top of Church Walk

Mr. Smith and Mr. Meischke cleared the branches overhanging the bench at the top end of Church Walk.

11. Inspect hedge obstructing notices on Walkern Road

Mr. Smith said that he had cleared the shrubbery near the River Beane Bridge on the Walkern Road.

c) Action points resolved

1. Send a copy of Mrs. Stanley’s revised report on the High Street to all Parish Councillors
2. Transfer new Homes Bonus funds to deposit account
3. Contact East Herts Council re Station Road traffic problems re S278 order
4. E-mail and write to David Burt asking him to respond to our e-mail re traffic along the High Street
5. Respond to bus consultation
6. Return completed precept form to East Herts Council
7. Change date on Risk Assessment to read March 2015
8. Arrange for Jim Morrissey to audit the Parish Council accounts
9. Arrange for McCash and Hay to audit the Community Hall accounts
10. Renew Community Hall annual insurance
11. Renew CPRE membership
12. Meet with the footballers to discuss the football pitch maintenance
13. Arrange for the MPPA fencing to be repaired
14. Inform Allotment Association that the S106 grant application for funding on the allotments was rejected
15. **Arrange for some of the tree protectors on the Lammas bank to be removed**
Mrs. Dinnin said that this item is outstanding. Mr. Meischke offered to help remove the tree protectors.
Action: C. Dinnin/J. Meischke
16. Meet Rosemary Brown re weekly fire equipment inspections at the Community Hall
17. Report potholes to Highways authority
18. Request election packs from the Clerk
19. Deliver to East Herts Council completed Parish Councillor nomination papers
20. Write Parish News entry

d) Items outstanding for more than two months

1. **Arrange for the MPPA fence to be repaired:** outstanding.

Action: M. Smith/J. Meischke

6 Planning

Mr. Harris reported on the following items.

a) Applications

i) 37 Moorymead Close (3/15/0419/HH)

Demolition of existing conservatory and erection of a single storey rear extension and a single storey front extension

In accordance with the Parish Council's Planning Protocol, Mr. Harris liaised with two other Parish Councillors, namely Mr. Stock and Ms. Waltham (who also contacted the residents affected), and they agreed that the Clerk be instructed to send a 'No comment' response to the planning department at East Herts Council.

b) Decisions

i) 32 Lammas Road (3/15/0128/FP)

First floor rear and single storey rear extensions, front velux rooflight -East Herts Council – granted

ii) 12 Lammas Road (3/15/0051/FP)

First floor rear extension and loft conversion - East Herts Council – granted

iii) 23 Hockerill (3/15/0310/HH)

Single storey side extension - East Herts Council – granted

7 Specific items

a) Traffic along Station Road

The Station Road site-meeting was held on Friday 20th March to demonstrate and discuss the problems being caused by the on-street parking between the entrance to Clappers Lane and the bridge over the railway. The objective being to get some urgent action to resolve the issue before there is a serious accident.

Mr. Stock said that he felt that the meeting went well in general although we are always going to be up against the problem of how long whatever you mention is going to take, for one reason or another, before a resolution can be achieved (and this seems to be true of the process that has to be followed before a solution such as the painting of double yellow-lines can be realised).

The meeting was well attended and extremely useful, and the problems were clear for all to see and a number of very good live-examples of the dangers posed by conflicting traffic-movements/restricted visibility were witnessed by all present.

In addition to himself, Mr. Stock said that those present included Mike Smith, Helen McCash, Sir Oliver Heald MP, Dave Burt from HCC, together with two of his Traffic Engineers, County Councillor Ken Crofton, District Councillor Rik Sharma, Police sergeant Duncan Wallis and Mike Freeman (one of our village Drive-Safe volunteers).

Mr. Stock (once more) made it clear to the meeting that we see the on-street parking issue as a 'cause and effect' of the housing development and warranted urgent action whereas the other problems in Station Road are 'historical' and being looked by HCC as the result of previous activities on our part.

Sir Oliver was very supportive of our concerns and joined us in our push for urgent action. Duncan Wallace was particularly concerned about the parking at the Clappers Lane junction and it appears that two cars were subsequently ticketed on the day for obstruction.

Mr. Stock was somewhat disappointed by Ken Crofton's initial view of the situation and our continuing pursuit of action from HCC. He acknowledged a degree of misunderstanding on his part when Mr. Stock explained that this parking issue was a separate concern for us due to the many parishioner-complaints we continue to receive, and should not be confused with our discussions about the rest of Station Road. As the meeting progressed he too could well appreciate why we are so concerned about the problems caused by the on-street parking.

Again we had to make it clear to HCC that our primary concerns are not related to speeding and therefore any suggestion that there was not a problem because traffic speeds were generally within acceptable limits would not 'wash' with us.

Dave Burt said that he will look at the on-street parking problem again and with our comments, observations and complaints in mind. He said he hoped to report back to us by the end of May.

Mr. Stock requested that HCC keep us 'in the loop' about what is going on so that we, the Parish Council, can respond more positively to further complaints received from our parishioners. He also told HCC that we are always available for any future site meetings necessary to help us on our way to speedy and satisfactory solutions to our concerns.

Mr. Stock has written a small item about the site meeting and this was published in the Parish News to let readers know that we remain on the case and that things are being addressed.

During the meeting and as part of our attempts to get the on-street parking issues resolved as a matter of urgency, Mr. Smith raised the question of why there has been an absence of a Traffic Regulation Order during

the planning/development stages of the Gatekeeper Meadow site to address the issues related to traffic movements to and from Clappers Lane and Station Road. Mr. Smith has subsequently written to Kevin Steptoe (at East Herts Council) on the subject and awaits a response. To date we have only been advised that the matter has been passed on and we can expect to receive a reply in due course.

Dave Burt and his two Traffic Engineers were actively involved in note-taking throughout the meeting and later walked the full length of Station Road to review the problems that Mr. Stock and Ms. Waltham had forcefully discussed during the previous site-meeting with HCC.

Since the site meeting there has been an exchange of e-mails between Mr. Stock and HCC (copies of which he sent to all Parish Councillors, together with HCC's notes on the meeting). Ben Biggin (Principle Engineer) is now our contact at HCC and is aware that Station Road is a standard agenda-item for us and will remain so until the problems outstanding are resolved. Mr. Stock has told HCC that it would be very useful if, when appropriate, Ben Biggin was to attend a Parish Council meeting to present and discuss the options open to us re the on-street parking problems and of course the other issues in Station Road.

In the meantime, Mr. Stock/Ms. Waltham will maintain a communication link with Ben Biggin to ensure that we are aware of current activities/progress.

Mr. Stock to contact Ben Biggin about the on-street parking problem prior to our Parish Council meeting in May. **Action: D. Stock**

b) Traffic along the High Street

Nothing to report.

c) Bus shelters

Nothing report

d) Bus service consultation

Mr. Smith said that he wrote in response to the bus service consultation. The on-line application was for individual use and not fit for responses from organisations or groups.

The Clerk to e-mail all Parish Councillors a copy of the letter. **Action: J. Allsop**

e) Street lighting

Refer to item 5 b 3, Review of actions - Chase HCC re lighting charges.

f) Ferreting Licenses

It was agreed to write to all existing ferreting license holders to ask them if they wish to have their ferreting licenses renewed and requesting that they submit their ferreting report for the year ended 30th April 2015.

Action: J. Allsop

g) License across Cottage site

The licence for Temporary Access across the Land known as the "Old Cottage Site", at Watton Green, issued to Mr. Denis E. Filer (of Brambles, Watton Green) is up for renewal on 30th April. Parish Councillors agreed that this license should be renewed. **Action: M. Smith/J. Allsop**

h) Election of Parish Councillors

East Herts Council have notified the Parish Council that there was an uncontested election and the following Parish Councillors will come into office when they have signed the Declaration of Office directly after the election on 7th May 2015.

Mrs. Christine Dinnin

Mr. Denis Filer

Mr. Ian Knight

Mrs. Helen McCash

Mr. John Meischke (Vice-Chairman)

Mr. Michael Smith

Mrs. Margaret Stanley

Mr. David Stock

Ms. Emma Waltham

Mr. Adam Welch

Parish Councillors expressed their sadness that Mr. Harris chose not to stand again as a Parish Councillors. Mr. Harris said that he was happy to help the Parish Council in the future with any matters his expert skills could assist.

i) Sewage spill adjacent to Community Hall

There was a large raw sewage spill, on Saturday 11th April, coming out of the manhole cover by the Community Hall. Mr. Smith coned and roped off the area. The Clerk contacted Thames Water who are now responsible for sewage spills. The Clerk's husband Bryan Allsop met Thames Water on site. They cleared the blockage and were persuaded to wash down the surrounding area. This drain comes from Glebe House and the adjacent properties. It runs along the sportsfield to the manhole cover by the Community Hall and then goes into the drain along School Lane. Mr. Meischke said that the Community Hall drains exit the building on the changing room side and then go directly into the School Lane near the car park entrance.

It was agreed to keep a diary of sewage spills on the sportsfield and contact East Herts Council asking them to confirm the ownership of this drain. **Action: J. Allsop**

8 Sub-Committees

a) Budget & Finance

Mr. Filer reported on the following items concerning the Budget and Finance Sub-Committee.

- **Monthly accounts**

Watton-at-Stone Parish Council

Petty Cash – Receipts		Petty cash - Payments	
None		None	
Cheques issued			
Maddison Hayes	For Dots and Tots – ToysRus payment		35.98
Wages and salaries	April 2015		1271.83
Affinity Water	Water supply for allotments		23.06
J. Allsop	Computer mouse		33.99
J. Allsop	Stadia Sport - 2 sets of boot brushes		184.80
J. Allsop	For Dots and Tots - 2014 New Homes bonus grant		50.00
J. Allsop	For Dots and Tots - 2014 New Homes bonus grant		307.49
St. Albans Diocesan	Sportsfield rent 1/2 year		125.00
Fred Burnell	Pest control on the sportsfield		114.00
J. Allsop	12 months phone calls		297.85
Blue Bury Contractors	Tree planting on the sportsfield and Watton Green		360.00
Blue Bury Contractors	Work on the Lammas ref S106 funding		<u>4800.00</u>
			<u>7604.00</u>
Cheques received			
Watton Ramblers	Donation towards tree		185.00
Julie Roberts	Allotment rent		13.25
Charles Clark	Allotment deposit		50.00
			<u>248.25</u>

Watton-at-Stone Community Hall

Petty Cash – Receipts		Petty Cash -Payments	
Carla Beach – Pavilion	157.50	Gary Smith – window cleaning	<u>60.00</u>
Vince Geoff - Main Hall	112.00		<u>60.00</u>
Vicki Roos – Meeting room	42.00		
Jolene Gillet - Main Hall and Pavilion	60.00		
Anne Honeyball - Main Hall & Pavilion	48.00		
Ruth Burnham – Pavilion	28.00		
Toi Clark – Main Hall and Pavilion	80.00		
Cassie Rason – donation for use of keys	30.00		
Floodlighting to 31/03/15	160.00		
Jo O’Brien – Main Hall and Pavilion	<u>60.00</u>		
	<u>777.50</u>		
Cheques issued			
Wages	April 2015		168.78
Total Contract Cleaners	cleaning on 2 nd , 9 th , 16 th and 23 rd and 30 th March		150.00
Hertfordshire Count Council	Cleaning materials		91.32
Mark Blacktin	Alter angle of external light		25.00
Norris and Fisher	Annual insurance		<u>1236.92</u>
			<u>1672.02</u>
Cheques received			
Dave Boddy	Main Hall and Pavilion hire		336.60
Peter Khera - Karate	Main Hall		151.20
I Gibbs	Pavilion hire		16.00
Natalie Stichbury	Main Hall and Pavilion hire		52.00
Badminton Club	Main Hall		135.00
Cassie Rason	Main Hall		<u>238.50</u>
			<u>929.30</u>

Parish Councillors agreed the payments.

- **Parish Council and Community Hall 12-monthly statement of accounts for the year ended 2014/15**

Prior to the meeting, all Parish Councillors were e-mailed a copy of the Parish Council and Community Hall statement of accounts for the year ending the 31st March 2015.

Mr. Filer went through the expenditure and income items for both the Parish Council and Community Hall accounts and explained the variations in the statements.

- **Parish Council**

Income minus expenditure for the year is £8,428.05.

- Income**
- the Parish Council received £2,020 in VAT refunds for the years 2013/14.
 - Grants and donations of £ 16,674 were received towards new play equipment. These funds were transferred to the Community Hall Trustees who purchased the play equipment.
 - An additional £24,298 in New Homes bonus was received in 2014/15. £10,332.27 was given out in grants to local organisations leaving a total of £18,890.73 in New Homes bonus being held by the Parish Council.

- Expenditure**
- Allotment strimming, maintenance and insurance over spend by 50%
 - Sportsfield maintenance was only slightly over budget when the donation from the Cricket Club is taken into account
 - Land management was within budget when £1,000 P3 grant is taken into account
 - Seat – maintenance expenditure includes £610 to repair and paint existing benches. £1343 for purchase and installation of the Nigel Poulton memorial bench and £85.13 for the VAT element on a replacement memorial seat (£510.79 minus £426.66 donation for net value of seat).
 - No invoices have been received for street lighting maintenance and energy costs. Refer to item 5 b 3, Review of actions - Chase HCC re lighting charges.

- **Community Hall**

- Income minus expenditure for the year was £861.70, increasing the Community Hall reserves to £18,120.49.

- Expenditure**
- Gas and electricity combined were under budget. Probably due to the mild winter.
 - Maintenance works include:
 - £160-repair to damaged safety surface,
 - £50 repair window frames,
 - £480 replace 4 broken window panes,
 - £288 work to roof and guttering,
 - £120 painted disabled car park sign,
 - £72 reinstate pavilion ceiling light

- Income**
- Hall hire was well above budget.
 - Pavilion = 130.7% of budget and the Main Hall = 156.3%.

- **Internal Audit for the Parish Council accounts for the year ended 2014/15**

Mr. Filer said that Jim Morrissey had completed the internal audit of the Parish Council accounts for the year ended 2014/15 and the books were in order.

BDO wrote on 17th March informing us of the details for the annual audit for the year ending 31st March 2015. The public inspection period starts on 27th April and ends on 26th May (a notice advertising the inspection period is currently displayed on the Parish Council notice board), the completed Annual Return and all relevant documentation needs to be sent to BDO by 27th May 2015. **Action: J. Allsop**

- **External audit of the Community Hall accounts for the year ended 2014/15**

The accounts were deposited with McCash and Hay for auditing on Wednesday 15th April.

- **Asset registers**

Parish Councillors agreed to go through the asset register and suggest any changes that need to be made by e-mailing them to the Clerk. **Action: Parish Councillors**

The Clerk to revise the Asset values where required and e-mail them to Parish Councillors.

Action: J. Allsop

This item to remain on the agenda.

Agenda: 05.15

- **CDA membership renewal**

The annual CDA for Herts subscription for 2015/16 is £30 (this is the same as in 2014/15).

It was agreed to renew this membership.

Action: J. Allsop

Community Hall Trustees

Mr. Harris asked Mr. Meischke to report on the following items concerning the Community Hall Trustees.

- **Pavilion windows and doors**

Mr. Meischke, Mr. Stock, Mr. Smith and Mrs. Dinnin, met with David Far from SJM (Stanley J Murphy Limited) on site in the Pavilion to discuss the final details for replacing the large bank of windows at the Community Hall.

Mr. Meischke said that he had negotiated a new price of £21,000 plus VAT, which will include the door closures. (The previous quotation of £21,100 plus VAT did not include the door closures).

Mr. Meischke said that he had originally approached several companies, however SMJ were the only company who built and installed units, only subcontracting for the glazing units. The other suppliers were glaziers who subcontracted the framework and did not carry out the installation themselves.

All Parish Councillors present at the meeting agreed to accept SJM's quotation. The funding of the new windows was discussed and it was agreed that the deposit payment of £4,200 plus VAT should come out of the Community Hall reserves. It was agreed to defer discussions on how to fund the remaining payment. Some Parish Councillors were not happy with the New Homes bonus funds being used for maintenance work. The Community Hall will have another large expenditure when the boiler system needs replacing.

- **Prepare a proposal for a Child-Safeguarding Policy**

Mr. Harris reminded Parish Councillors that the Parish Council agreed to progress this item forward.

Mr. Meischke said that he would be producing a child-protection policy document for the Parish Council to discuss.

Action: J. Meischke

- **Trustees**

Mr. Harris said that he would need to formally resign from the Board of Watton-at-Stone Community Hall Trustees, therefore a new Trustee will need to be elected.

Action: I. Harris

Recreation & Amenities

In the absence of Mr. Knight, Mr. Smith reported on the following items.

- **Sportsfield - Cricket Club fencing**

The new Cricket Club fencing has been installed and is very unobtrusive. This will be removed after the last Cricket match of the season.

- **MPPA**

Mr. Smith said he is actioned to repair the tears in the chain link fencing.

Action: M. Smith

- **Funding for new tennis court**

Mr. Knight said that the Parish Council were unsuccessful in their application to Jewsons for funding.

He said that he was firming up the costings for the new tennis court and would be applying for S106 funding.

Action: I. Knight

Mrs. Dinnin said that the Cricket Club have agreed that the football posts can be stored between the hedge and the cricket shed during the summer months.

- **Seat donated by Kompan**

Mark Blacktin has quoted £297 to lay a concrete base and install the bench donated by Kompan. It was agreed to accept Mark Blacktin's quotation.

Action: M. Smith

Mrs. Dinnin agreed to investigate the cost of large litterbins for the sportsfield

Action: C. Dinnin

Environment Sub-Committee

Mrs. Dinnin reported on the following items.

- **Lammas**

Mr. Smith, Mrs. Dinnin and Mr. Knight met with Tim Hall, who replaces Charlie Bell at the Herts and Middlesex Wildlife Trust on site on the Lammas.

Tim Hall was amazed with the good job that has been done on the Lammas and said that he could not have asked for a better starting point to improve the River Beane along this section. He will wait until later in the year to see how the natural regeneration of planting is in this area before he decides where to put the baffles in the river. He is in favour of stone baffles as opposed to wooden ones.

- **Allotments**

Mr. Smith said that it had been his understanding that the Allotment and Garden Association represented the allotment holders. He was therefore dismayed to find out that many of the allotment holders knew nothing about the Association's request for dipping tanks and in addition had no wish to be a member of the Allotment and Garden Association.

After discussion, Mr. Harris proposed the following resolution be made and Mr. Stock seconded the motion. All present were in favour.

'On the basis that the Parish Council is not satisfied that the Allotment and Garden Association is a properly constituted organisation, and not representative of all allotment holders, the Parish Council will contact the allotment holders on an individual basis.'

It was agreed to write to all allotment holders to clarify the Parish Council's role. Also informing them that one quick-fill reservoir will be installed at the far end of the allotments to improve the low water-pressure problems experienced when water is being used at the standpipes at the top end of the allotments.

Dependant on its success, one or two more water reservoirs may be installed. The allotment holders also to be informed about the rental increases due on 1st October 2015. **Action: M. Smith/J. Allsop**

New Homes Bonus Sub-Committee

Nothing to report.

b) Routine Reports

i) Emergency escape lighting tests and manual alarm call tests

Mr. Smith and Mr. Meischke did the emergency escape lighting tests and manual alarm prior to the meeting.

ii) Fire Inspection

Mr. Meischke has shown Rosemary Brown how to carry-out and record the weekly fire inspections.

iii) Monthly village-report

Mr. Filer completed the report on 18th and 20th April.

Only the adverse items highlighted in the monthly village-report are minuted.

- **Obvious wear in goalmouths area** - Mr. Smith said he would be turfing the goalmouth areas after the last football match has been played and the goal post removed. **Action: M. Smith**
- **Graffiti on external cupboard**

iv) Weekly sportsfield

Nothing to report.

v) Website

None.

vi) Highway and Lighting faults

None.

9 Correspondence received

a) BT Payphones planning office

BT have written to offer to sell the Parish Council the red BT box in the High Street Flog for £1. Parish Councillors agreed that they were not interested in purchasing the box, which is a registered listed building.

10 Village organisations

• Watton Youth Drop Inn

Mr. Meischke reported that Watton Youth Drop Inn re-opened on Friday 10th April.

11 Items for Parish News

The following items were identified for inclusion in the June 2015 issue of the Parish News.

- The Annual Parish report, the Community Hall Trustees report and summarised accounts.
- Report on works on the Lammas. **Action: J. Allsop**
- **The meeting closed at 2136.**
- **The date for the next Parish Council meeting is Tuesday 19th May 2015.**