

Minutes of the meeting of the Watton-at-Stone Parish Council held in the Community Hall on Tuesday 20th January 2015

Present:	Mr. Michael Smith (Chairman)	Mr. John Meischke (Vice-Chairman)
	Mrs. Christine Dinnin	Mr. Denis Filer
	Mr. Ian Knight	Mr. David Stock
	Ms. Emma Waltham	Mrs. Margaret Stanley (until 2108)
	The Clerk (Mrs. Jane Allsop)	
Police:	Sergeant Duncan Wallace (left at 19.27)	

1 Apologies for absence

Apologies for absence: Mr. Iain Harris and Mrs. Helen McCash.

2 Public Participation

None.

3 Chairman's/Clerk's Report

None.

4 Declaration of Interests

None.

5 Minutes of the last meeting

a) Acceptance.

- **Minutes of the Parish Council meeting held on Tuesday 16th December 2014**

Mrs. Dinnin said that there is an error on page 7, item 7 h, Specific items – Report on East Herts Village Halls and Community Buildings Conference held on 5th December 2015, 2nd paragraph, beginning of 2nd line.

‘pays its only way’ should read ‘pays its own pay’.

Parish Councillors approved the minutes as amended.

- **Minutes of the Parish Council meeting held on Tuesday 16th December 2014 – ‘exclusion of press and public’**

Parish Councillors approved the minutes.

- **Police report by Sergeant Duncan Wallace**

Mr. Smith welcomed Sergeant Duncan Wallace and invited him to speak.

Sergeant Wallace said that the crime figures for the period 16th December to 11th January 2015 comprised eight offences, three of which were detected and one was classed as recordable. These figures are encouraging compared to the same period last year, during which 23 offences were logged.

DC Kirsty Richardson is quite active in the village and had made two drug-related arrests that started in Watton-at-Stone; one person being caught in Datchworth and the other in Aston.

Watton-at-Stone crime figures are favourable compared to the rest of East Hertfordshire, which shows a 9% increase.

The police carried out a traffic survey in Station Road adjacent to the Gatekeeper Meadow development. Sergeant Wallace said that the on-street parking along this stretch of road seemed to have had the effect of slightly reducing traffic speeds but not significantly so.

The volunteer drive-safe team in Watton-at-Stone have monitored just under 4000 vehicles in just over a year, and just under 5% were found to be speeding. Attitudes to speeding have improved with their presence.

Police surveys are done over a 7-day period and Station Road sees more than 20,000 vehicles travelling on it in the course of a week. During December 2014, speeding in one direction was 2.9% and the other way 7%.

Mr. Stock and Ms. Waltham told Sergeant Wallace that the Parish Council’s main concerns about this stretch of road were more to do with the dangers resulting from the realignment of the carriageway during the development of the Gatekeeper Meadow site, e.g., visibility issues and driver behaviour when driving

past the parked cars and the risks to pedestrians crossing to and from the railway station. Sergeant Wallace took our point and could appreciate that there were issues here.

Highways are intending to do research into the problems in Station Road, but ultimately they created the problem by widening/re-aligning this stretch of road.

Sir Oliver Heald has been making representations on behalf of the village but to no avail.

Sergeant Duncan Wallace left the meeting.

b) Review of actions

1. Negotiate a new Gas contract

The Clerk to e-mail Mr. Meischke the gas consumption figures for the past two years. **Action: J. Meischke**

2. Speak to Mr. Abel Smith re ideas for a bespoke bus shelter

Refer to item 7 c, Specific items – Bus shelters.

3. Agree a fire inspection policy for the Community Hall

This item to be placed on the agenda for the next Trustees meeting.

Action: Trustees

4. Come up with a strategy for the Community Hall, based on Louise Beaton's report

This item to be placed on the agenda for the next Trustees meeting.

Action: Trustees

5. Ask Turners to turn off the water supply in one of the referee changing rooms

This action point will be completed when James Turner and Son Limited next visit the Community Hall.

Mr. Meischke will report when the work has been done. This item to be removed from the agenda.

6. Chase Kompan re seat

Mr. Smith said he had been in contact with Kompan, who said that a seat for the sportsfield would be provided soon.

Note: On 21st January, the Kompan seat, which is made from recycled material, was delivered to Mr. Smith's farm. Mr. Smith will arrange for the seat to be installed at a location to be agreed by Parish Councillors.

Action: M. Smith

7. Inspect repair work to Rainbow multi-play and slide

Refer to item 8 am Recreation and Amenities Sub-Committee - Repair of Rainbow multi-play and slide.

8. Apply for S106 funding

Mr. Smith said that he was meeting with East Herts Council on Thursday 22nd January to discuss our application for S106 funding.

9. Inspect squeaking door to outside toilet

Mr. Smith said that he had greased the hinges to the outside toilet door, which Mr. Meischke confirmed no longer squeaked.

c) Action points resolved

1. Write letter of thanks for new seats in the meeting room and send donation cheque
2. Write to Sports and Social Club re annual hire-charges
3. Notify East Herts Council of provisional precept figure for 2105/16
4. Renew SLCC membership
5. Write to all contractors who submitted quotations for work in 2015/16
6. Write to planning department re 9 Rivershill
7. Write to David Burt (HCC) re Traffic along Station Road
8. Instruct Mark Blacktin to install Nigel Poulton memorial seat on concrete base
9. Contact Mr .and Mrs. Freeman re their memorial seat
10. Ask HCC for details on Common Land registries in the Parish Council's name
11. Speak to Longmores re Watton Green and land owned by Monk family
12. Submit Annual Charity return
13. Write to Allotment holders whose plots are adjacent to Church Walk
14. Agree suitable location for Ramblers memorial Oak tree on the Lammas
15. Complete emergency lighting test
16. Include new play equipment on monthly village-report
17. Remove 'application for funding' material from the News section of the website
18. Write Parish News entry

d) Items outstanding for more than two months

1. Forward emergency traffic incident action plan for the village to all Parish Councillors

Mrs, McCash was not present at the meeting to report on the progress of this item.

Action: H. McCash

2. Summarise the problems and problem areas along the High Street

Refer to item 7 b, Specific items – Traffic along the High Street.

3. Inspect brackets on Church Walk seat

Mr. Smith said he will liaise with Mark Blacktin to get new brackets fitted to the Church Walk seat.

Action: M. Smith

4. Inspect roadside trees on the Cottage Site

Refer to item 8 a, Environment Sub-Committee – Cottage site.

5. Chase Tony Bradford re inspection of Elm Trees on the Lammas

Refer to item 8 a, Environment Sub-Committee – The Lammas.

6. Transfer New Homes Bonus funds to deposit account: outstanding.

Action: J. Allsop

The Clerk said she is waiting until all of the 2014 New Homes Bonus grants have been paid before transferring the remaining New Homes Bonus funds to the Parish Council's deposit account.

6 Planning

a) Applications

None.

b) Decisions

None.

7 Specific items

a) Traffic along Station Road and the High Street

Mr. Stock was disappointed to report that we had not received a response to his letter (i.e., re his action point from our meeting in December 2014 and in which we repeated with some force the concerns stated in our initial letter to Ian Batcock, who is no longer involved). Because of this, Mr. Stock asked that a copy of his letter be attached to the minutes of this evening's meeting so that it becomes a matter of record. **See attached**

Sir Oliver Heald MP has tried to further our cause but has been unable to persuade HCC to change their schedule for surveying Station Road.

b) Traffic along the High Street

Mrs. Stanley has produced a summary of the traffic problems in the High Street, and this was e-mailed to all Parish Councillors prior to this meeting. **See attached**

She said that it was quite interesting to know that the main problems in Station Road involve traffic to and from Datchworth. Traffic-calming might help in the High Street but it may also create additional problems. The worst part of the High Street is by the shops from the Bull Public house to Rivershill where the road bends. There are many pedestrians crossing in this area and drivers' visibility is especially bad in the winter months when the sun is low in the sky.

It was noted that quite a lot of drivers go onto the pavement at the War Memorial Hall area and further along the High Street towards its junction with Station Road and thus putting pedestrians at risk. Parking on the pavement is also another added danger.

Mr. Stock said that, as in the past, we should ask the police to take a look at on-pavement parking within the village and if there is an issue just to put an appropriate notice on the windscreen of any offending vehicles to remind their owners of the potential hazards. This was agreed by Parish Councillors. **Action: J. Allsop**

Parish Councillors discussed the possible use of double yellow-lines and time-restricted areas to prevent parking at peak times as simple solutions. This will be further discussed along with other possible solutions in due course.

Mrs. Stanley agreed to make some minor amendments to her report and e-mail it to the Clerk so it can be forwarded to David Burt (HCC) by e-mail. A copy of this e-mail also to be sent to John Wood (Chief Executive, HCC), David Lloyd (Police Commissioner), Sir Oliver Heald MP, Rik Sharma (District Councillor), Ken Crofton (County Councillor) and Sergeant Duncan Wallace (Police).

• Station car park sign

Mr. Stock said that the station car-park sign is missing in Station Road. It was removed from opposite the junction with Moorymead Close during the building of the Gatekeeper Meadow development but was not reinstated.

It was agreed to write to Great Northern asking them to reinstate the sign that points to the existing station car-parking areas in Moorymead Close. **Action: J. Allsop**

c) Bus shelters

Mr. Smith said he had discussed with Mr. Abel Smith the possibility of modifying the semi-circular section of brick walling by the Alms-houses, at the junction with High Street and School Lane, into a bespoke bus shelter in keeping with the village pump shelter. Mr. Abel Smith had no objections in principle and asked the Parish Council to come up with some designs.

Mr. Smith and Mr. Meischke to liaise.

Action: M. Smith/J. Meischke

d) Nigel Poulton

Mr. Smith said that the foundation for the Nigel Poulton seat has now been installed on the raised grassed area beside the Community Hall and overlooking the cricket field. Parish Councillors were happy with the location.

Mr. Smith said that he visited Mrs. Beatty, 1 Old School Orchard, who was concerned that the Nigel Poulton memorial seat would get vandalised in the area proposed by the Parish Council. He informed her where the memorial Acer tree was to be planted and subsequently received an e-mail from Mr. Beatty to say they were also not happy about the proposed location. Mr. Knight and Mr. Filer also received telephone calls from Mr. Beatty about their concerns.

Parish Councillors agreed that the tree should be located on the sportsfield between 10 School Lane and 1 Old School Orchard, which should not affect the views from either property.

Mr. Smith agreed to speak to both Mr. and Mrs. Beatty and Dr. and Mrs. Norden (10 School Lane) to inform them of the Parish Council's decision. **Action: M. Smith**

Mr. Smith to arrange for the tree to be planted. **Action: M. Smith**

e) Street lighting

The Parish Council agreed that as they have not had confirmation to the contrary, that Hertfordshire County Council own, maintain and insure all of the street lighting in Watton-at-Stone and to e-mail them accordingly.

Action: J. Allsop

f) Registration of land in Parish Council ownership

Mr. Smith said that he has been in contact with Longmores, who have obtained a quotation of £2154 (plus VAT) from a surveyor for outlining the boundary of the sportsfield on an ordnance survey map. This is required for submitting with our application for registering the land.

Mr. Smith said that the Parish Council could try to mark-out the boundaries on an ordnance survey map themselves. Most of the boundaries are known, the only unknown boundary is that with the Diocesan Board land which forms the sportsfield extension.

It was agreed to try to find out if the Diocesan land is registered and then see if it is possible to add all the coordinates onto an ordnance survey map. **Action: M. Smith/ J. Meischke**

g) Great innings play area

Ms. Waltham said that due to the cold weather, youths have been causing less of a problem at the Great Innings play area.

Ms. Waltham said she e-mailed Ian Sharratt on 3rd January to ask him how long his evaluation process would take, and whether this process will effectively balance the needs of the people who use (and misuse) the park, with the needs of the people whose houses adjoin it. To date she has not received a reply.

Mr. Smith said that he had recently visited the site and a row of beach trees have been planted in place of the conifer trees.

h) Green Belt

Mr. Smith said he had recently attended a meeting at East Herts Council. The draft deposit plan is due to be considered by East Herts Council at one of their meetings in March. It will be at this meeting that they will make a decision about any modifications to the green belt boundaries in Watton-at-Stone.

East Herts Council will be contacting Hertfordshire County Council to see if they would be willing to develop the yard, opposite the new development in Station Road. Potentially, this could then be included in the housing quota for Watton-at-Stone.

The Clerk said she believed that Nigel Poulton informed the Parish Council when Moorymead Close was developed, that the boundary between Moorymead Close and the yard would be used as the access for any new housing development at the yard. This would obviously be beneficial to traffic movement in Station Road.

Mr. Smith said that the only way for Watton-at-Stone to have any control over the size of any developments in the parish is to have a neighbourhood plan.

Mr. Meischke was sceptical that producing a neighbourhood plan which is a time consuming and expensive process, might not give us any guarantees or any control over future development in the village.

Parish Councillors agreed to discuss the option for producing a neighbourhood plan when the contents of the deposit plan are made public.

i) District Plan

See above item 7 h, Green Belt.

j) Agree meeting dates for the Civic Year 2015/16

It was agreed that Parish Council meetings shall continue to be held on the third Tuesday in the month, namely:

- Tuesday 19th May 2015
- Tuesday 16th June 2015
- Tuesday 21st July 2015
- Tuesday 15th September 2015
- Tuesday 20th October 2015
- Tuesday 17th November 2015
- Tuesday 15th December 2015
- Tuesday 19th January 2016
- Tuesday 16th February 2016
- Tuesday 15th March 2016
- Tuesday 19th April 2016

The Parish Council meeting on the 19th May 2015, will be preceded by the Annual Parish Meeting (starting at 1900) and the Annual Meeting of the Parish Council.

8 Sub-Committees

a) Budget & Finance

Mr. Filer reported on the following items concerning the Budget and Finance Sub-Committee.

- **Monthly accounts**

Watton-at-Stone Parish Council

Petty Cash – Receipts		Petty cash - Payments	
None		J. Rochford Gardens - plants	45.36
			<u>45.36</u>
Cheques issued			
Salvation Army		Donation reference chairs in Parish Council room	50.00
M. Smith		Jodex home store - rat bait	66.45
M. Smith		Tesco - rat boxes for allotments	125.90
Mark Blacktin		re site dog waste bin	135.00
Mark Blacktin		Install new sign for community hall in High Street	25.00
Post Office		Tax and NI	214.38
M. Smith		Tree guard	97.49
St. Albans Diocesan Board		Allotment rent - ½ year	300.00
SLCC		Annual subscription	149.00
Glasdon UK		2 seats	1,531.89
Wages and salary		January 2015	1149.93
			<u>3,845.04</u>
Cheques received			
None			

Watton-at-Stone Community Hall

Petty Cash – Receipts		Petty Cash -Payments	
Carla Beach – Pavilion & meeting room	126.00	Amazon – petty cash book	4.28
Vince Geoff - Main Hall	54.00		<u>4.28</u>
Vicki Roos – Meeting room	42.00		
Mike – Watton under 9s – Main Hall	20.00		
Rachel Benford – Main Hall & Pavilion	39.00		
Watton Ramblers – meeting room	5.00		
Gillian Gaughan – Pavilion hire	24.00		
Ben Vassie – Pavilion hire	48.00		
	<u>358.00</u>		

Cheques issued		
East Herts Council	8th of 10 rate payments	125.00
Mark Blacktin	repair play equipment	160.00
Mark Blacktin	paint splash backs in 4 internal toilets	280.00
Louise Beaton	report on Community Hall	607.50
Hertfordshire Count Council	cleaning materials	176.40
Total Contract Cleaners	cleaning on 1st, 8th, 15th and 22nd December	120.00
Wages	January 2015	141.30
		<u>1610.20</u>
Cheques received		
Mrs. O'Brien	pavilion hire	56.00
Badminton	main Hall hire	175.50
G. Pay	main Hall hire	26.00
Dots and Tots	main Hall and Pavilion hire	232.20
		<u>603.60</u>

Parish Councillors agreed the payments.

- **9-monthly statement of accounts for the Parish Council and Community Hall**

Prior to the meeting, all Parish Councillors were e-mailed a copy of the 9-monthly statement of accounts for the period ending the 31st December 2014.

Mr. Filer went through the expenditure and income items for both the Parish Council and Community Hall accounts and explained the variations in both statements. Mr. Filer said that he was not unduly concerned in the variations of these nine-monthly figures.

- **9-monthly inspection of accounts**

Mr. Filer reported that Mrs. McCash carried-out the 9-month inspection of the Parish Council and Community Hall accounts on the 19th January and the accounts were in good order.

A copy of Mrs. McCash's report to be included in the Community Hall and Parish Council accounts for 2014/15.

Action: J. Allsop

Community Hall Trustees

In the absence of Mr. Harris, Mr. Meischke reported on the following items concerning the Community Hall Trustees.

- **Development of the Community Hall (including quotations for installing new Pavilion window frame and boiler system)**

This item to be discussed at the next meeting of the Community Hall trustees.

Mr. Meischke said that the pavilion windows will need replacing and this item should come before the installation of a boiler, unless the boiler breaks down. The estimated cost of replacing the large bank of pavilion windows with metal powder-coated ones is £20,000.

Mr. Filer said that if not enough funds are available from the Community Hall account, then there would be good grounds to use some of the New Homes Bonus funds because this is a facility that benefits all of the village.

- **Shower in the referees changing room**

It was agreed at the November Parish Council meeting, to ask James Turner and Son Limited to turn off the water supply to the shower in the referees changing room that no longer has a shower door, when they next visit the hall. If an isolation valve is required, James Turner Limited will be asked to fit one.

This item to be removed from the agenda.

- **Installation of two outside lights**

D. P. Electrics have corrected the problem with the installation of the two LED outside lights on the sportsfield side of at the Community Hall. The original installation had the lights remaining on 24-hours a day with no means to turn them off. They have now been added to the outside lighting system, which is on a timer mechanism.

- **Annual Return**

On 15th January 2015, the Clerk completed an on-line Annual Return to the Charity Commission for the period ending 31st March 2014.

- **Hall cleaning**

Mr Meischke reported that the contract cleaning had fallen below expected standards and that Rosemary Brown had been re-cleaning some areas. Total Contract Cleaners apologised for the lapse and gave an undertaking that better standards would be maintained. It was agreed that Rosemary Brown be given such overtime as necessary in view of the fact that her hours had been reduced when Total Contract Cleaners started cleaning the Community Hall.

Mr. Meischke to inspect weekly

Action: J. Meischke

- **Agree a meeting date**

The Watton-at-Stone Community Hall Trustees will meet on Thursday 29th January at 1100 in the Community Hall. The Clerk is unable to attend the meeting.

Recreation & Amenities

Mr. Knight reported on the following items.

- **Repair of Rainbow multi-play and slide**

Mr. Smith said that he had inspected the work to the rainbow multi-play and slide. Mark Blacktin has done a good job of replacing the delaminating marine-ply on the slide with recycled plastic sheeting.

Mr. Smith said that there is enough leftover plastic sheeting to replace the other wooden sections of marine-ply on this piece of play equipment.

- **Sportsfield**

Mr. Smith said that today the sportsfield is looking quite good for the time of year. On Sunday 18th, it had been raining when he carried-out the monthly-village report and he noted that that some areas were quite muddy. However, these muddy areas have improved with a couple of days of dry weather.

Mr. Smith and Mr. Knight will be inspecting the sportsfield in early spring to decide the maintenance programme for 2015.

Action: I. Knight/M. Smith

- **MPPA**

The chain-link fencing has a few tears in it, which need repairing.

Mr. Smith and Mr. Meischke to inspect and arrange for the fence to be repaired.

Action: M. Smith/J. Meischke

Mr. Knight will inspect the MPPA in March and if required, arrange for the moss killing and pressure washing work to be carried-out.

Action: I. Knight

Environment Sub-Committee

Mrs. Dinnin reported on the following items.

- **Allotments**

Letters were sent out to all allotment tenants with plots along Church Walk asking them to cut their hedges and leave 1-metre gap between the hedge and their allotment plot and to keep the area clear of rubbish so that the fence can be repaired and rats dealt with.

Two allotment holders have objected to the rat boxes and requested that they are not put on their plots.

Mr. Smith said that he had e-mailed the two allotment holders, copying them with an HSE leaflet which shows that the Parish Council are acting correctly.

Mr. Smith said that he is waiting until he has had his meeting with East Herts Council about the Parish Council's S106 application before progressing with the allotment improvements that would be funded from this grant.

- **Watton Green**

Mrs. Dinnin, Mr. Smith and Mr. Stock met on site at Watton Green. Following this meeting they proposed to the Parish Council that the tree bench is repaired and not replaced. This was agreed by Parish Councillors.

Also, that six specimen trees are purchased and planted in two groups of three. Mrs. Dinnin showed Parish Councillors a diagram of where the trees, which will include Purple Beach, Oak and Sweet Chestnut, will be planted. Parish Councillors agreed to their purchase.

Mr. Smith to purchase the timber for the tree bench and arrange for it to be repaired. He will also purchase the six specimen trees and organise their planting.

Action: M. Smith

Maurice Gordon, (Ramblers Association) has informed Mrs. Dinnin that they would like their memorial tree up at Watton Green after all. Mrs. Dinnin to liaise with them re its location.

Action: C. Dinnin

- **Cottage site**

Mrs. Dinnin said that Tony Bradford has been doing work on the cottage site at Watton Green.

He e-mailed the following report on 19th January 2015.

‘The task went well on Sunday with 5 volunteers present throughout the day.

I purchased £50 worth of trees and provided some guards and stakes from old stock. There is more to do to complete this part of the work.

The trees that I planted a few years ago have suffered with the level of rabbits on this site. As part of the work on Sunday, we cleared around the warren. Would the Parish Council have any objection to the warren being ferreted by someone like Robert Adams (if willing) to reduce this impact. Would some form of licence from the PC be required. Some of the younger trees on site are being completely ring barked by these creatures and they are preventing any sort of natural regeneration of trees and shrubs from the localised seed bank.’

Parish Councillors agreed to ask Peter Phillips if he is interested in being granted a license to ferret the rabbits on the Cottage Site at Watton Green. Mr. Phillips already has a license to ferret Watton Green.

Mr. Filer agreed to speak to Peter Phillips (his son-in-law) accordingly.

Action: D. Filer

Mr. Knight was sorry to report that Charlie Bell is leaving Herts and Essex Wildlife Trust to work for another organisation outside this area. It was agreed that she will be very sadly missed.

- **Lammas**

Mrs. Dinnin said that Tony Bradford has agreed to look at the six Elms on the Lammas within the next month.

- **Land at Rivershill**

It was agreed to postpone setting up a working party to discuss the Parish Council land at Rivershill and other Parish Council land in the village until June 2015, after the new Parish Council has been elected.

Agenda: June 2015

New Homes Bonus Sub-Committee

Mr. Filer said he had nothing to report.

b) Routine Reports

- i) **Emergency escape lighting tests and manual alarm call tests**

The emergency escape lighting tests and manual alarm was completed directly after this meeting.

Action: J. Meischke/M. Smith

- ii) **Monthly village-report**

Mr. Smith completed the report on 18th January.

Only the adverse items highlighted in the monthly village-report are minuted.

- **Wear under surface of the swings** – no action currently required.
- **MPPA** – The chain-link fencing has got a few tears in it, which need repairing.
Refer to item 8 a, Recreation and Amenities Sub-Committee – MPPA.
- **Allotments** – not much sign of the fence line being cleared but letters were only sent out a week ago.
- **School hedge** – it was agreed to write to Watton School to ask them to cut back their hedge at the back of the school boundary that exists on Church Lane.
Action: J. Allsop
- **War Memorial** – Mrs. Dinnin has removed the remembrance poppies from around the base of the War Memorial.

Mrs. Stanley left meeting – 21.08

- iii) **Weekly sportsfield**

Nothing to report.

- iv) **Website**

Upload the Parish Council meeting dates for the Civic year 2105/16.

Action: J. Allsop

- vi) **Highway and Lighting faults**

None.

9 Correspondence received

- a) **E-mail from James Beatty**

Refer to item 7 d, Specific items – Nigel Poulton.

10 Village organisations

- **Wotton-at-Stone War Memorial Hall Management Committee:** Nothing to report.
- **Wotton-at-Stone Scout & Guide Group:** Nothing to report.
- **Wotton Youth Drop Inn**
Wotton Youth Drop Inn have been closed since the end of November due to disturbances during their meeting held on 21st November at which there were insufficient adult helpers in attendance.
Mr. Meischke said that the committee are meeting tonight to discuss the future of the club and to see if they have enough volunteer helpers to allow it to open again.
- **River Beane Restoration Association**
Mr. Knight reminded Parish Councillors that the film titled ‘On the Banks of the Beane’ will be shown at the War Memorial Hall on Wednesday 25th February 2015.
- **Wotton-at-Stone School Governors:** Nothing to report.
- **Wotton-at-Stone Neighbourhood Watch:** Nothing to report.
- **Wotton-at-Stone Allotment and Garden Association:** Nothing to report.
- **Wotton-at-Stone Pre-School Playgroup:** Nothing to report.
- **Wotton-at-Stone Sports & Social Club:** Nothing to report.
- **Police Authority:** Nothing to report.

11 Items for Parish News

The following items were identified for inclusion in the March 2015 issue of the Parish News.

- Parish Council meeting dates for the Civic year 2015/16. **Action: J. Allsop**
- **Apologies for absence**
Mr. Smith gave his apologies for the Parish Council meeting on 17th February. Mr. Meischke said he would try to chair the meeting but for personal reasons may not be able to do so.
 - **The meeting closed at 2115.**
 - **The date for the next Parish Council meeting is Tuesday 17th February 2015.**