

**Minutes of the meeting of the Watton-at-Stone Parish Council held in the Community Hall on Tuesday 19<sup>th</sup> November 2013**

- Present:** Mr. Michael Smith (Chairman) Mr. John Meischke (Vice-Chairman)  
 Mrs. Christine Dinnin Mr. Denis Filer  
 Mr. Iain Harris Mr. Ian Knight  
 Mrs. Helen McCash Mr. David Stock  
 The Clerk (Mrs. Jane Allsop)
- Members of public:** The Reverend Jenny Grey (until 20.03), County Councillor Ken Crofton

**1 Apologies for absence**

Apologies for absence: Mrs. Margaret Stanley and Ms. Emma Waltham.

**2 Public Participation**

None.

**3 Chairman's/Clerk's Report**

None.

**4 Declaration of Interests**

None.

**5 Minutes of the last meeting**

**a) Acceptance**

- **Minutes of the Parish Council meeting held on Tuesday 15<sup>th</sup> October 2013**  
 Parish Councillors approved the minutes.

**b) Review of actions**

**1. Arrange to meet with Sally Brooks re parking problems in Great Innings**

In the absence of Ms Waltham, Mr. Smith read out her report as follows.

'It was my action to get in touch with Sally Brooks. I asked for a site visit to review how people are parking on Great Innings. A resident had written to the Parish Council to say he has impaired vision and walking to the station was becoming very difficult because of cars on the pavement.

Jane e-mailed Sally to ask her to contact me. No response so I e-mailed. After the last Parish Council meeting still no response. I left two phone messages. Sally then left a message, but although I have called her two further times, she hasn't contacted me again.

I propose writing a letter now as phoning isn't getting me anywhere! I would like to ask for a police visit in the next two weeks. I am happy to draft the letter and run it past Mike before asking Jane to send it. I will send a copy to the resident who contacted us originally.

Could the Parish Council advise who to send it to please? Sally or someone higher up?'

Mrs. McCash said that she is in regular contact with PC Andy Woodward and she would like to bring this subject up directly. Mrs. McCash to contact Ms Waltham to obtain the details. **Action: H. McCash**

**2. Issue Tennis Club with an additional key to the large changing room and changing room corridor**

The Clerk said that she is waiting for Michael Lewis to get the additional external door keys cut.

This item to remain on the agenda. **Action: J. Allsop**

**3. Invoice Sports and Social club for additional keys supplied**

This item will remain outstanding until the total cost of the keys is known. **Action: J. Allsop**

**4. Complete gift aid paperwork**

Mrs. McCash said that she had started the process of completing the gift aid paperwork. However as some of the work entails the responses from the Inland Revenue, which takes time, she asked for this item to be deferred until the January 2014 Parish Council meeting. **Agenda: 01/2014**

**5. Write to the owners of 1 High Street (formerly the Waggon and Horses public house) re plaque**

The Clerk wrote to the owners of 1 High Street (formerly the Waggon and Horses public house) and they subsequently phoned her to ask for the Parish Council's advice on the positioning of the commemorative plaque. Mr. Meischke said that he met with the owners and agreed that the plaque will be positioned above the former bar door on the High Street side of the property. This is in accordance with the planning consent

This item to remain on the agenda until the plaque has been installed. **Agenda: 12/13**

**6. Investigate possible sites in Watton-at-Stone for football usage**

Refer to item 8 a, Recreation and Amenities Sub-Committee -S106 funding from the Station Road development.

**7. Speak to Sports and Social Club re possibility of obtaining land for football usage from S106 planning funds**

Refer to item 8 a, Recreation and Amenities Sub-Committee -S106 funding from the Station Road development.

**8. Draw up a draft budget for 2014/15**

Mr. Filer said that he and the Clerk are meeting on Friday 22<sup>nd</sup> November to draw up a draft budget.

**9. Give budget items to Mr. Filer**

Mr. Filer reminded Parish Councillors to give him their budget items by Friday 22<sup>nd</sup> November, so he could draw up a draft budget with the Clerk. **Action: Parish Councillors**

**10. Investigate installation of a cooling system for the Pavilion**

Refer to item 8 a, Community Hall – Heating system.

**11. Contact PC Andy Woodward re vandalism in the vicinity of the Community Hall and sportsfield**

Mrs. McCash said that she had met once with PC Andy Woodward and had various telephone conversations with him since the October Parish Council meeting. They have discussed vandalism within the Parish, including problems around the Community Hall and sportsfield areas.

She asked Parish Councillors to report any problems within the village directly to her so that she can contact PC Andy Woodward.

**c) Action points resolved**

1. E-mail Hertfordshire Highways re road and pavement repairs in Moorymead Close
2. Give the Clerk the office copy of the Parish Council Toolkit
3. Draft a letter to the Police Commissioner for Parish Council approval
4. Write to planning department re 55 Hazeldell
5. Write letter of thanks to playground fundraisers
6. Put a copy of the 6-monthly inspection of accounts report in the accounts for 2013/14
7. Contact James Turner Limited re new boiler requirements
8. Accept Mark Blacktin's quotation for repair work to the multi-play and slide equipment
9. Ask Mark Blacktin to repair safety surface with two part repair kit
10. Accept Dave Reynolds quotation for alterations work to the internal/external cupboard
11. Arrange for D. P Electrics to do alteration work to the lighting system
12. Contact Jim Keen re the removal of his mats from the internal cupboard
13. Submit planning application for new tennis court
14. Speak to Tennis Club about usage of new tennis court
15. **Obtain quotations for tennis net winder mechanism - outstanding.**
16. **Obtain quotations for new tennis nets - outstanding.**
17. Obtain quotation from Mark Blacktin for the repair of the sportsfield post and rail fence
18. Inspect War Memorial garden
19. Submit quotation from Blue Bury Contractors for rotavating the allotments
20. Forward e-mail from Charlie Bell dated 15<sup>th</sup> October to all Parish Councillors
21. Write to Charlie Bell asking for a breakdown of costs elements for the Lammas project
22. Include Supernova play equipment in the monthly-village report
23. Write to owner of overgrown hedge
24. Contact Highways re overgrown hedge near Great Innings roundabout
25. E-mail October and November holiday dates during to all Parish Councillors
26. Write to Bob Thornton re support for grant towards invasive weed spraying
27. Write Parish news insert

**Action: I. Knight**  
**Action: I. Knight**

**d) Items outstanding for more than two months**

**1. Draft a letter to the Police Commissioner for Parish Council approval**

This item to be deferred to the January Parish Council meeting.

**Agenda: 01/2014**

**2. Update 'Parish Council Toolkit' folder, number major documents and produce a contents list**

The Clerk asked for this item to be deferred until the February Parish Council meeting. This was agreed.

**Agenda: 02/2014**

**3. Arrange for change of bank signatories**

The Clerk said she was in the process of obtaining signatures from the Parish Councillors. **Action: J. Allsop**

## 6 Planning

### a) Applications

Mr. Harris said that a planning application for the Old Chapel Whempstead had arrived today. As it appears to be non-contentious, it will be dealt with in line with Parish Council protocol.

### b) Decisions

#### i) 8 Rectory Lane (3/13/1448)

single storey side extension and storm porch

-East Herts Council permission granted

#### ii) 37 Station Road (3/13/1503)

Erection of one dwelling

-East Herts Council permission granted

### c) Appeals

#### i) 99 High Street (3/13/1405/FP)

Boundary fence and planting

#### ii) 99 High Street (3/13/1406)

Boundary fence and planting - Listed building consent

After lengthy discussion, Parish Councillors agreed not to take any action regarding the above appeals.

## 7 Specific items

### a) Traffic along Station Road and the High Street

Councillor Crofton was invited to participate in the following discussions.

Mr. Smith said that on 31<sup>st</sup> July, the Parish Council wrote to Councillor Crofton concerning growing traffic problems in Station Road. Councillor Crofton forwarded the letter to Rosemary Chatindo, Highways Locality Officer (Eastern Herts). The Parish Council has had no response from Highways.

Mr. Smith told Councillor Crofton that in addition to the Station Road problems, there are traffic problems in the southern end of the High Street caused by parked cars. There are three excellent facilities in this area. The Bull public house, the Village Store and Crumbs (bakery and tearooms) which are causing aggravation because of parked cars. Dr. Norden of School Lane has written two letters concerning the High Street traffic problems and another relating to School Lane issues. All Parish Councillors present were given a copy of letters.

Mr. Smith said that there are substantial funds set aside in the S106 funding from the Station Road development that are earmarked for road improvements and the Parish Council would like to see this money spent on improving the safety of both Station Road and the High Street areas.

After discussion, Councillor Crofton agreed to contact Mrs. Chatindo to ask her to arrange a meeting between Highways, the Parish Council and District Councillor Rik Sharma. Councillor Crofton said that although he can organise a meeting and a survey of the area, the Parish Council should be aware that he could not promise any road improvements due to financial limitations.

**Action: K. Crofton**

### b) Licence for land adjacent to Beane Cottage due for renewal on 1<sup>st</sup> February 2014

It was agreed to contact David and Frances Taylor to remind them that they were supposed to contact the Parish Council within six months for the renewal of the lease, if they want it renewed.

The Clerk to contact them accordingly.

**Action: J. Allsop**

### c) Mill Lane site

Mr. Smith said that Steffan Battle of Procon Limited, who is acting on behalf of the owners of the old Mill site, e-mailed draft proposals for the development of this site. All Parish Councillors have been copied with this e-mail and attachment.

Mr. Smith said that the site is outside the conservation area. Parish Councillors agreed that the initial drawings for a replica building of the original Mill plus cottages with parking at ground level and the residential areas above looked promising

Parish Councillors agreed to write to Steffan Battle with a cautious support of the preliminary plans.

**Action: J. Allsop**

The Reverend Jenny Grey left the meeting.

## 8 Sub-Committees

### Budget & Finance

Mr. Filer reported on the following items.

- **Monthly accounts**

#### Watton-at-Stone Parish Council

		<b>Petty cash - Payments</b>	
2 Allotment holders	<u>33.25</u>	B & Q -Bone meal for War Memorial garden	5.98
	<u>33.25</u>		<u>5.98</u>
<b>Cheques issued</b>			
Wages/salaries/allowances	October salary		1086.09
A G Treecare	Work to tree fallen onto Parish Council land at Rivershill		300.00
Adam Welch	Village maintenance strimming and cutting work		1,350.00
Bluebury Contractors	Watton Green and the Lammas grass cutting		618.00
Mark Blacktin	Repair damaged sportsfield post and rail fence		252.30
Frank Copper & Son Ltd	Grass cutting on October		64.80
Fred Burnell	Remove two wasp nets		84.00
			<u>3,755.19</u>
<b>Cheques received</b>			
Mr. and Mrs. Wilkinson	Donation towards tree work on PC land at Rivershill		250.00
Sports and Social Club	Use of sportsfield facilities		<u>350.00</u>
Allotment holders	15 Allotment rent 2013/14		<u>600.00</u>

#### Watton-at-Stone Community Hall

<b>Petty Cash – Receipts</b>		<b>Petty Cash -Payments</b>	
Floodlighting donations to 16.10.13	120.00	A. P. Access – door adjustment	35.00
Hollie Wiles – Main Hall and Pavilion	64.00	Ted Brown – 1.5 hours cleaning	<u>11.63</u>
Carla Beach – Pavilion and meeting room	195.00		<u>46.63</u>
	<u>379.00</u>		
<b>Cheques issued</b>			
Mark Blacktin	Fit wood floor to extended internal cupboard		120.00
James Turner	Service boiler and heating system		381.85
Blue Bury Contractors			72.00
David Reynolds	Internal alterations to internal and external cupboards		1,884.00
D. P. Electrics	New time clock, new fans, alter storeroom lighting		602.40
Wages	October 2013		<u>669.75</u>
			<u>3,730.00</u>
<b>Cheques received</b>			
Mr. & Mrs. Earl	Main Hall and Pavilion		52.00
Lyn culver	Main Hall and Pavilion		39.00
Andrew May	Main Hall and Pavilion		52.00
Sports & Social Club	Use of Community Hall facilities		350.00
Peter Khera	Main Hall		108.00
David Boddy	Main Hall and Pavilion		<u>306.00</u>
			<u>907.00</u>

Parish Councillors approved the above payments.

- **Debit card**

Mr. Filer said that the Clerk had e-mailed the Clerks from Tewin, Datchworth and Benington to ask them about debit and credit card payments made on behalf of their Parish Council. The Benington Clerk had then e-mailed Lionel Thatcher from SLCC to ask for his advice. He had responded that Parish Councils were not allowed debit cards nor were they allowed to make internet-banking transactions.

The Watton-at-Stone Clerk e-mailed Lionel Thatcher on the 13<sup>th</sup> November as follows.

‘Can you confirm that it is currently against the law for Parish Councils to have a debit or credit card and also that they are not allowed to do on-line banking.’

Mr. Thatcher responded as follows

‘I can indeed. However, that is all set to change as legislation is just being laid before parliament (see the home page of the SLCC website). We only received notification this week.

Hopefully in a few months you will be able to use on-line banking etc., subject, of course, to appropriate controls being put in place.’

Parish Councillors agreed that when the appropriate legislation has been granted, they would authorise the use of a debit card by the Clerk.

- **Website hosting**

The Clerk said that Siteground, who host the Watton-at-Stone website, had taken payment from her credit card 15 days in advance of the renewal date of Friday 22<sup>nd</sup> November and therefore approval at this meeting had not been possible. The Parish Council has always purchased a two-year hosting but Siteground only took for one year at a cost of £83.40, which is charged at a higher rate. The Clerk said she contacted Siteground and they agreed to change this to a three-year contract for an additional £91.74.

Parish Councillors agreed to reimburse the Clerk for the £83.40 and £91.74 payments for the three-year hosting of the Watton-at-Stone website.

## Community Hall Trustees

Mr. Harris reported on the following items.

- **Report on meeting held on Thursday 14<sup>th</sup> November**

The Trustees met on the 14<sup>th</sup> November, a copy of the draft minutes has been e-mailed to all Parish Councillors. The minutes will be approved at the meeting of the Community Hall Trustees scheduled for 14<sup>th</sup> January 2014.

- **Child Protection Policy**

Although they do not directly deal with children, Mr. Harris is trying to find out if the Parish Council and Community Hall Trustees are required to have a child-protection policy. He said that he had been in contact with Mrs. Stanley, who is the Bursar at Presdales School, but she did not know.

Mr. Filer said that he was the Child Protection Officer for the Parish Church and had attended an appropriate course.

Mr. Harris agreed to investigate further.

**Action: I. Harris**

Mr. Stock reminded the meeting that as part of a previous action-point on this subject he was not happy with the content and structure of our current Parish Council/Community Hall Child-Protection policy and had prepared a much revised version (which also took the CVS Broxbourne policy into account). This had led him to conclude that this should be treated as a discussion-document only, because it raised many questions.

Councillor Crofton suggested that the Parish Council contact Claire Pullen (who runs the village network meetings) at East Herts Council for advice. The Clerk said that she had already made contact and received some responses.

Mr. Meischke reported on the following items concerning the Community Hall.

- **Internal/External cupboards**

All work to the internal and external cupboards has been successfully completed.

- **Heating system**

Mr. Meischke is in the process of obtaining estimates for the hot-water heating system and also for the installation of a cooling system for the Pavilion. However, it is not proving easy to find reputable plumbers who are able to install such a system. Mr. Filer said that any modifications to the heating system could come out of the Community Hall reserves.

- **Painting of the high-level windows and the external toilet and storeroom doors**

Quotations are being sort. It is likely that scaffolding will need to be installed to allow access to the high-level windows.

**Action: J. Meischke/J. Allsop**

## Recreation & Amenities

Mr. Knight reported on the following items.

- **MPPA / Tennis Courts**

Mr. Knight said that the tennis court planning application has been submitted to East Herts Council.

As reported at the October Parish Council meeting, Mr. Knight will be applying for a grant, on behalf of the Parish Council, from Herts Sports Partnership. The success of the application will be enhanced if the new tennis court is a multi-use facility and not for tennis use only.

Mr. Knight said that the Tennis Club have agreed that they are willing for the new facility to be a multi-use one and not for Tennis use only.

- **Outside stores**

The changes to the outside storage arrangements are now complete and appear to be working well. All clubs involved are pleased with the new arrangements.

It only remains for the football goal posts to be hung on the back wall of the larger storeroom. Each goal post can be split in two, however they are currently jammed and won't come apart.

Mr. Knight to ask the Football Club to remove the equipment they stored in the changing room during the storeroom renovation.

**Action: I. Knight**

- **Football Pitch – line marker**

Mr. Knight said that the Football Club are very pleased with the line-marker the Parish Council purchased on their behalf, for which they have paid a donation for the net amount.

- **S106 funding from the Station Road development**

Mr. Knight said that he had spoken to the Sports and Social Club about the possibility of using the S106 funding for additional football pitches within the parish bounds. There has been a positive response from the Youth Football. Additional pitches could also be used for adult football.

Mr. Smith read out a letter he had drafted to Ian Sharratt of East Herts Council concerning the S106 funding. He said that East Herts Council have earmarked a substantial amount of the £130,000 available for improvements to the Great Innings play area. This area is already a state of the art facility compared to the sportsfield play area.

Parish Councillors approved Mr. Smith's draft letter agreed to write to Ian Sharratt accordingly.

**Action: M. Smith**

Mr. Smith said that he would be investigating possible sites within the parish.

**Action: M. Smith**

Mr. Filer clarified, for the benefit of Parish Councillors, that the S106 funding was different to the New Homes bonus funds.

## Environment Sub-Committee

Mrs. Dinnin reported on the following items.

- **Allotments**

Mrs. Dinnin said that most of the allotment rents have been received.

Blue Bury Farm has purchased a rotovator and have quoted (via e-mail) £30 an hour for the use of the machine and a man to operate it. Parish Councillors agreed to accept Blue Bury Farm's quotation.

Mrs. Dinnin said she will be reallocating the vacant allotment plots within the next few weeks.

As previously agreed, new allotment holders will be charged a deposit of £50, which will be returned when they give up their plot, provided it remains in good condition.

- **Lammas**

The Environment Agency have removed a tree that had fallen into the River Beane on Abel Smith land between the bridge over the River Beane and the Lammas. The remains of the tree have been left on Abel Smith land.

A large willow has fallen from one of the High Street properties across the river and onto the Lammas. This tree is not currently blocking the flow of the river, however the Environment Agency will be arranging to cut it back.

It was agreed to look at the Lammas trees in spring time and decide what work needs doing. This item to be placed on the agenda for March 2014.

**Agenda: 03/14**

- **War Memorial**

Prior to the Remembrance-Sunday Service Mr. Stock purchased and planted four new hardy-shrubs in the War Memorial garden.

Mrs. Dinnin said she had cut back the creeper that was growing over part of the boundary hedging. She did not remove the creeper because, as previously reported, that part of the hedge had died and would therefore

look very unsightly; especially for Remembrance Sunday. Mrs. Dinnin said that the creeper now needs to be removed and that part of the hedge replaced. In addition, more gravel stones are needed in and around the War Memorial garden.

Mrs. Dinnin to obtain the cost of the material required and ask Adam Welch to quote for doing the work.

**Action: C. Dinnin**

## **b) Routine Reports**

### **i) Emergency escape lighting tests and manual alarm call tests**

Mr. Meischke and Mr. Smith carried-out the emergency escape lighting tests and manual alarm call tests before the meeting.

### **ii) Monthly village-report**

Mr. Harris completed the report on 17th November.

Only the adverse items highlighted in the monthly village-report are minuted.

- **Salt bins** – all the salt bins are full and each bin has been numbered.
- **Supernova** – is covered in mud and was being used by 20 to 30 year olds at the time of inspection .
- **Safety surface under Rainbow multi-play and slide** - the safety surface was repaired by Mark Blacktin today, under the supervision of Mr. Smith.

### **iii) Weekly sportsfield**

None.

### **iv) Website**

None.

### **v) Website diary**

None.

### **vi) Highway and Lighting faults**

The Clerk to report the following faults.

- Unfinished potholes repairs in Moorymead
- Street light number 22 on Hazeldell is out
- Street light numbers 30 and 33 High Street.

**Action: J. Allsop**

Mr. Stock told Councillor Crofton that the previous problems of potholes in Hazeldell had at last been resolved and to his satisfaction. He told Councillor Crofton that this had only been achieved after much frustrating correspondence with Hertfordshire Highways over a substantial period, during which time there had been many examples of inefficient working and poor workmanship. That said, he was pleased to report that in the end it appeared that the repairs were taken seriously and completed to a good standard.

Councillor Crofton said that now that Ringway had taken over the program of works and settled in, repair timescales are getting better and better.

### **vii) Holiday dates**

None.

## **9 Correspondence received**

### **a) East Herts Highway Liaison Meeting on 27th November 2013**

Mr. Smith said that he would be attending the East Herts Highways Liaison meeting on 27<sup>th</sup> November. He asked Parish Councillors to contact the Clerk if they are also able to attend.

**Action: Parish Councillors**

### **b) Two letters from Dr Norden of 10 School Lane re traffic issues in School Lane and the High Street**

All Parish Councillors were shown copies of the Dr. Norden's two letters.

It was agreed to write to Dr. Norden informing him that the Parish Council are in the process of organising a meeting with Highways to discuss the traffic problems in the village and will present his letters to them during that meeting.

**Action: J. Allsop**

### **c) East Herts Council - Draft Conservation Area Appraisal for Watton-at-Stone**

All Parish Councillors were e-mailed a link to the East Herts Council's draft conservation area appraisal for Watton-at-Stone. Mr. Smith handed out copies of the maps, which were attached to the hardcopy of this document, but were not available on the on-line link. These maps show the two areas being considered for removal from the conservation area as well as the properties suggested for becoming Listed Buildings. Most of the properties are in the ownership of the Abel Smith estate, who East Herts Council failed to contact about the appraisal.

Mrs. Dinnin said that she, Mr. Knight, Mr. Filer and the Clerk attended the East Herts Council public consultation meeting, on 13<sup>th</sup> November in the War Memorial Hall, to discuss the conservation appraisal. She said that Parish Councillors and villagers showed their concern about the short notice and lack of advertising of the meeting. Lindsay Hold, the Abel Smith Estate Housing Manager also attended the meeting and expressed her concerns that the estate were not contacted.

East Herts Council have offered to attend the December Parish Council meeting with a view to a further public meeting and the extension of the consultation timescale.

Parish Councillors agreed to invite East Herts Council and Lindsay Holt to the December Parish Council meeting.

**Action: J. Allsop**

## 10 Village organisations

- **Watton-at-Stone War Memorial Hall Management Committee:**

Mr. Stock said that he is to attend the War Memorial Hall Management Committee's AGM, and the following committee meeting, tomorrow evening (20<sup>th</sup> November).

- **Watton-at-Stone Scout & Guide Group:** Nothing to report.

- **Watton Youth Drop Inn**

Mr. Meischke that the Watton Youth Drop Inn have managed to get back all their books and accounts from their former treasurer. They are in the process of opening new bank accounts and will close the existing accounts.

Mr. Smith said that both his daughters have volunteered to join the Committee because their children are coming near to the age when they will want to join as members of Watton Youth Drop Inn. They visited one Wednesday and were disappointed that there is no organised activities and some of the youth spent all their time hanging around the tuck shop chatting and eating sweets. Mr. Smith's daughters told him that there was a need for structured events that would encourage the children to stay within the building rather than running wild around the area surrounding the Community Hall.

Mr. Meischke said that the Watton Youth Drop Inn do have some structured events and were planning more events.

- **River Beane Restoration Association:** Nothing to report.

- **Watton-at-Stone School Governors:** Nothing to report.

- **Watton-at-Stone Neighbourhood Watch:** Nothing to report.

- **Watton-at-Stone Allotment and Garden Association:** Nothing to report.

- **Watton-at-Stone Pre-School Playgroup**

Mrs. Dinnin said that she attended the AGM meeting of the Pre-School Playgroup. They hope to move into their newly built premises in September 2014.

They intend to increase playschool hours to provide for parents needs and financial security and to have more fundraising and marketing events.

They have expressed a wish to have one of the large interactive computer screens similar to the one that the school are hoping to acquire. The cost of the screen is in the region of £4,000. Mrs. Dinnin suggested that the Parish Council could consider giving the Pre-School Playgroup some money via the New Homes bonus scheme towards an interactive screen.

This was agreed by Parish Councillors. Mr. Filer agreed to add this item to the New Homes bonus list of items to be considered for funding.

**Action: D. Filer**

- **Watton-at-Stone Sports & Social Club:** Nothing to report.

- **Police Authority:** Nothing to report.

## 11 Items for Parish News

There was one item for inclusion in the December 2013/January 2014 issue of the Parish News.

- East Herts Council - Draft Conservation Area Appraisal for Watton-at-Stone  
The Clerk to write the article accordingly.

**Action: J. Allsop**

- **The meeting closed at 2101.**

- **The date for the next Parish Council meeting is Tuesday 17<sup>th</sup> December 2013.**