

Minutes of the meeting of the Watton-at-Stone Parish Council held in the Community Hall on Wednesday 8th November 2006

Present: Mr. N. Poulton (Chairman) Mr. J. Meischke (Vice-Chairman)
 Mr. C. Clark Mrs. C. Dinnin
 Mr. V. Dunhill Mr. Filer
 Mr. I. Knight Mrs. McCash
 Mr. M. Smith Mr. D. Stock
 The Clerk (Mrs. J. Allsop)

Public : The Rev. Brian Fairbank

1 Apologies for absence

None.

2 Public Participation

None.

3 Declaration of Interests

Mr. Poulton declared a personal interest in the following item.

- Item 6 a ii, planning application - 39 Station Road (on page 3 of these minutes).

4 Chairman's/Clerk's Report

Mr. Poulton said that he had two additional urgent items.

• **39 Station Road**

This item to be discussed under 6 a ii (on page 3 of these minutes).

• **Fire extinguisher**

The small fire-extinguisher in the changing-room corridor of the Community Hall disappeared during the weekend of 4th and 5th November.

A replacement fire-extinguisher is to be purchased.

Action: J. Allsop

The Football Club to be reminded to lock the external door to the corridor during matches.

Action: I. Knight

5 Minutes of the last meeting

a) Acceptance

• **Minutes of the Parish Council meeting held on 11th October 2006**

Mr. Stock proposed that the minutes be accepted and signed by the Chairman as a true record.

Mr. Meischke seconded the motion and all present at that meeting were in favour.

b) Review of actions

- **Remove the seat on the Hockerill slope and store:** completed.
- **Contact East Herts Council re Homes for Rural Communities half-day conference:** completed.
- **E-mail Ms. Peach re metal detecting on the Lammas:** completed.
- **Write to Hertfordshire Highways re Hazeldell footpaths if no formal written-update is received**
 Mr. Stock wrote to Raj Goutam (Hertfordshire Highways) on 31st October 2006 to complain about the lack of response to his requests for formal information on the status of the programme of corrective-work required to the footpaths etc. in Hazeldell and related problems still to be resolved. As a result of this, Mr. Goutam organised a site meeting for the following day in Hazeldell (between himself, Mr. Stock and 5 others representing the NRSWA Team, Transco and Skanska-McNicholas) so that Mr. Stock could highlight the problems/issues still outstanding.
 During the site meeting it became obvious to all present that some work had not been done at all and other work had not been done correctly or in accordance with previous agreements. One resident in particular told Mr. Stock and Mr. Goutam that she is very angry about this and the effect it has had on the recently installed dropped-kerb and widened entrance to her drive (work towards which she made a substantial payment).
 At the end of the meeting it was agreed that a significant amount of corrective work was outstanding and should be done in accordance with the previous undertakings. Mr. Stock has again requested that we get a formal report/minutes on the current situation and the actions to be taken to bring this subject to a satisfactory conclusion. Mr. Goutam has agreed to do this.
 Mr. Stock to monitor the situation and chase Hertfordshire Highways as necessary. **Action: D. Stock**

- **Speak to Raj Goutam re condition of the Station Road/High Street mini-roundabout**
Mr. Poulton e-mailed Raj Goutam about this matter and the white-lining needed in the village and was informed that the work is scheduled for the new financial year 2007/08.
This item to be placed on the agenda for the Parish Council meeting to be held on 12th April 2007
Agenda: 04/07
- **Chase Grass Roots and Adam Welch for quotations re work in 2007:** completed.
- **Contact Tony Bradford re condition of the interpretation board frames**
Mrs. Dinnin said that she did not contact Tony Bradford but is in contact with Insignia Signs (the information board manufactures) re their advice on what action should be taken. **Action: C. Dinnin**
- **Laminate the two replacement disabled car-park signs:** completed.
- **Write to Oliver Heald re removal of the seat on the Hockerill slope:** completed.
- **Write to Raj Goutam requesting a site meeting at Walkern Road to discuss overgrown shrubbery:** completed.
Raj Goutam sent the following e-mail response on 1st November.
‘Thank you for your letter dated 25th October 2006 on the above.
This matter was dealt with by Ian and trees were cut back by the publican. However, as you will appreciate these have now grown back and I agree they need to be taken back again. I will again request the publican to arrange for this to be done. I do not believe that a site meeting will be necessary to discuss this specific issue as I am aware of the problem here.
I trust that the above deals with your enquiry, however, if there are any other issues please do not hesitate to contact me.’
Mr. Knight to write again to Raj Goutam requesting a site meeting. **Action: I. Knight**
- **Write to planning department re Units 1 – 3 Mill Lane:** completed.
- **Inspect gullies in your area to see if they have been cleared**
This item to be discussed under 7 a, Specific items – Gully cleaning programme 2006/07 (on page 3 of these minutes).
- **Contact Tuners re annual gas-inspection date**
Mr. Meischke said that Turners are scheduled to do the inspection on Friday 10th November.
- **Contact Stevenage Glass for a like-for-like quotation re 6 replacement windows:** completed.
- **Instruct P. J. Roofing to repair of the Community Hall roof:** completed,
The work has now been done. However, P. J. Roofing fitted the wrong guttering and need to be notified accordingly. **Action: J. Meischke**
- **Apply for funding from Hertfordshire Community Foundation**
Mr. Poulton has applied for 100% funding towards the replacement see-saw.
- **Change Parish News advert:** completed.
- **Produce laminated copies of A5 Community Hall poster:** completed.
- **Put up A5 Community Hall posters in surrounding villages:** completed.
Mr. Poulton put up notices in the following villages at a total cost of £22.60.

• Dane End Post Office – donation to charity – three months	£3.00
• Knebworth Post Office – 8 weeks	£4.00
• Datchworth Village shop – 12 weeks	£3.00
• R. H. Newman – High Street, Watton-at-Stone	Free
• Sacombe Notice Board	Free
• Benington Stores – 12 weeks	£3.00
• Walkern Stores/Post Office – 8 weeks	£5.60
• Bragbury End Stores – 4 weeks	£4
• Sainsbury’s	Free
• Watton-at-Stone Post Office	Free
- **Arrange the printing of 2000 copies of the Community Hall Information Sheet:** completed.
- **Inform Sports and Social Club about decision re boot-bath:** completed.
- **Contact Frank Warren re his pond adjacent to the Cottage Site:** completed.

- **Give a copy of the Cottage Site lease to Mr. Poulton:** completed.
- **Ask Adam Welch to inspect trees on the Lammas:** completed.
Refer to item 8 a, Environment Sub-Committee - Trees on the Lammas (on page 5 of these minutes).
- **Ask Hertfordshire Highways to repair the broken lids on the two salt bins:** completed
- **Send donation towards running costs to BSWW Parish news:** completed.
- **E-mail the details of the Rural Parish Conference to all Parish Councillors:** completed.
- **Inform Clerk if you wish to attend Rural Parish Conference on 23rd November**
Mr. Poulton will attend the conference. **Action: N. Poulton**
- **Send donation towards running costs to the River Beane Restoration Association:** completed.
- **E-mail East Herts Council re distribution lists:** completed.
- **Produce allotment application form:** completed.
- **Write Parish News insert:** completed.
- **Report lights out in village:** completed, however two of the lights have still not been repaired.

c) Action points outstanding for more than two months

- **Take 2005/06 minutes to book binder on 16th October:** completed.

6 Planning

a) Applications

i) 122 High Street

Single storey rear extension to enclose swimming pool

This property is situated on the left-hand side of the Memorial Hall. Mr. Dunhill visited the neighbouring property (number 120 High Street) and the residents were not happy with this application.

Parish Councillors looked at the plans and agreed to write to East Herts Council informing them that the Parish Council objects to the above application for the following reasons.

1. The application is a general over-development of the site.
2. The application falls within the conservation area.

Action: J. Allsop

ii) 39 Station Road

First floor side extension, single storey rear extension

Mr. Stock visited the neighbouring residents and they had no objections to the application.

Parish Councillors looked at the plans and agreed to write to East Herts Council informing them that the Parish Council has no comment on this application.

Action: J. Allsop

Note: Mr. Poulton took no part in the debate or vote due to his personal interest in the application.

b) Decisions

i) 27 High Street

New access to High Street, alterations to existing access, relocation of lamp post and bus stop

- East Herts Council grant permission

7 Specific items

a) Gully cleaning programme 2006/07

The gullies were due to be cleaned out during the period 18th - 24th October, but this has not been done.

Mr. Poulton to contact Danny Kyan (Hertfordshire Highways) to find when the work will be done.

Action: N. Poulton

b) Lights in Lammas Road

Hertfordshire Highways has marked out the position for the new lighting in Lammas Road. They will be writing to all residents in Lammas Road within the next couple of weeks to find out their views on the proposed lighting plan.

One complaint has already been received from a resident who objects to a lighting column being installed outside their property.

c) Meeting on 22nd November re facilities for the Youth

Sarah Parkhouse, Community Development Officer (HCC - Youth Service), has arranged a meeting to discuss the possibilities of opening Youth Club facilities in Watton-at-Stone. The meeting will take place on 22nd November at 1900 in the Community Hall. This meeting was advertised in the November issue of the Parish News. Claire Pullen and/or Katy Patrick of East Herts Council and two members of the police will also attend the meeting. Mr. Poulton encouraged Parish Councillors to attend the meeting.

8 Reports

a) Sub-Committees

Budget & Finance

The Budget and Finance Sub-Committee will meet on Tuesday 14th November, at 1430, in the Community Hall to discuss the draft budget for 2007/08.

Mr. Filer said that he and the Clerk had reviewed each item and compared the figures to those already spent this year, and in previous years, by reference to the Ledger. A similar process will then repeated at the Budget & Finance Sub-Committee meeting to be held on 14th November and alterations will be made where necessary.

Because Mr. Filer is unable to attend the Parish Council meeting on 13th December, he will present his draft 2007/08 budgets for approval by the Parish Council during its meeting to be held on 10th January 2007.

Community Hall Trustees

Mr. Poulton reported on the following items concerning the Community Hall Trustees.

- **Minutes of meeting held on 10th October 2006**

Mr. Stock proposed that the minutes be accepted and signed by the Chairman as a true record.

Mr. Meischke seconded the motion and Mr. Poulton and Mr. Knight were in favour.

- **Child Protection Policy**

Mr. Poulton said that because of new legislation, he had produced a Child Protection Policy Statement and a document entitled 'Safeguarding Children, Good Practice Guidelines, Watton-at-Stone Community Hall'.

The Watton-at-Stone Parish Council and Watton-at-Stone Community Hall Trustees adopted both documents, copies of which are attached to these minutes. **Attached**

Mr. Poulton said that on 4th November he had undergone Basic Awareness Training in Child Protection which allows him to be a Child Protection Officer. He also confirmed that he has a CRB certificate.

Mr. Poulton was duly appointed as the Child Protection Officer for the Watton-at-Stone Community Hall.

Mrs. McCash, who has had police checks to enable her to work with children, offered to attend Basic Awareness Training in Child Protection in the New Year so she could stand in as the Child Protection Officer if Mr. Poulton is unavailable (e.g. he is away on holiday). **Action: H. McCash**

It was agreed that our regular hires, Jim Keen, David Boddy and Louisa Bailey be informed that they should have a Child Protection Policy Statement together with Ian Vosper who trains children on the MPPA for tennis. Copies of our Child Protection Policy to be sent so they could adopt the wording.

The Trustees will need to write to all regular hirers of the Community Hall and Ian Vosper suggesting that they adopt our child protection policy and asking them to notify us of their appointed officer.

Action: Community Hall Trustees

- **East Herts Vocal**

Mr. Poulton said that the Watton-at-Stone Community Hall is now a member of the East Herts Vocal voluntary forum. The forum helps to increase the capacity for voluntary and community organisations to provide services and support within their community. They circulate relevant papers and appropriate courses available.

- **Community Hall advert in the Parish News**

Mr. Poulton said that he had received comments that the new Community Hall advert in the Parish News did not stand out well and was 'too busy'. He then showed all Parish Councillors a new advert he had prepared, which included the photograph used in the Information Sheet. The wording in the new advert makes reference only to the facilities available, the contact name and telephone number, but no prices or opening times. It was agreed to adopt the new advert.

Mr. Knight to change the advert accordingly.

Action: I. Knight

- **Insurance Claim for the wall**

Mr. Meischke said that Allianz Cornhill will not accept that the car-park brick wall at the Community Hall is covered under the Parish Council policy. This is because the item it is insured under is for hedges and fences only, although the value of cover is sufficient. They are looking to see if we can make a claim under the Community Hall policy.

The wall has received further damage since its initial damage. Each separate incident has been reported to the police and a crime reference number obtained. Unfortunately, the police have been unable to establish who did the original damage to the wall.

Recreation & Amenities

Mr. Knight reported on the following item concerning the Recreation and Amenities Sub-Committee.

- **Additional Tennis Court**

The County Archaeologist has sent us the specification for the archaeological work needed on this site. Three quotations have been obtained to do the work as follows.

- Essex County Council, Braintree £1685
- Archaeological Solutions, Hertford £2180
- Heritage Network, Letchworth £ 2370

It was agreed to accept Essex Council Council's quotation.

Action: I. Knight

Mr. Knight reminded Parish Councillors that the Tennis Club will be sending a donation to cover the cost, net of VAT.

Environment

Mrs. Dinnin reported on the following items concerning the Environment Sub-Committee.

- **Cottage site**

Tony Bradford will confirm by 11th November if he is able to get a group of people involved in coppicing the trees on the Cottage Site at Watton Green. If not, the Parish Council will need to get quotations for the work.

- **Church Walk Footpath**

Mrs. Dinnin inspected Church Walk following the annual hedge-cut and the lower growth of nettles and branches at the base of the hedge needs cutting back further.

Adam Welch will do the work when he returns from holiday in early December.

Mrs. Dinnin to inspect the work when it has been done.

Action: C. Dinnin

- **Trees on the Lammas**

Mrs. Dinnin said that there is part of an Oak tree down on the Lammas bank and it has fallen onto the public footpath in the adjacent field at the top of the bank (Abel Smith land).

It was agreed to get quotations to have the work done.

Action: N. Poulton/C. Dinnin

It was agreed to write to Malcolm Amey asking him to look at this Oak tree and the poplars by Mill Lane to see if they can be pollarded.

Action: C. Dinnin

b) Routine reports

i) Monthly village-report

Mr. Dunhill completed this report on the 4th November 2006, the result of which is as follows.

- **Sportsfield:**

Condition of grass	Good.
Litter	None.
Dog fouling	OK.
General	Good.

- **Children's Play Area:**

Condition of surface	Good.
Litter/Litterbin	None.
Large swings	OK.
Small swings	OK.
See-Saw	OK – split surface.
Rainbow multi-play and slide	OK.
Two spring sit-on	OK.
Teen shelter	Re-seeded area.
General	Good.

- **Bike ramps area:**

Junior Jump	OK.
Double Ramp	OK.
Fun Box	OK.

- **Community Hall:**

General Condition (Exterior)	Broken window meeting room.
Litterbin	OK.
Car Park	OK.
General	Good.

- **Multi-Purpose Play Area:**

Surface	OK.
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Boundary Fencing	OK.
Tennis nets	Holes in one net.
Litter	None.
General	Good – some leaves about.
• Great Innings Play Area:	
Equipment	OK.
Surfaces	OK.
Litter	None.
Dog fouling	None.
Comments	Generally good.
• Allotments Area:	
Access	Clear.
Condition of paths between Allotments	OK.
Condition of Allotments under cultivation	OK.
Condition of Allotments not under cultivation	Good.
Litter	None.
Comments	Good.
• Culverts on Mill Lane	
Litter and rubbish in and around Culverts	None.
Dog-fouling	None.
Comments	Good condition.
• Salt bins	
Perrywood Lane	OK.
Entrance to Great Innings	OK.
Great Innings South – outside number 93	OK.
Station Road	OK.
Moorymead Close (2)	OK.
Hazeldell	OK.
Footpath 17	OK.
• Dog-waste bins	
Footpath 17	OK.
Sportsfield	OK.
Church Walk	OK.
Walkern Road	OK.
Station Road	OK.
High Street (by Memorial)	OK.
Great Innings	OK.
Mill Lane	OK.
Opposite 5 School Lane	OK.
• War Memorial	
Comments	Some weeds. Triangle slab loose.
• Ornatte Village Sign	
Comments	OK.
• General Comments	
	Willowdene flower bed – tree supports removed. Church Walk strimmed.
• Willowdene flower bed	
Mr. Dunhill said that he had removed the supports on the trees that have died because Estate Agents were attaching their advertising boards to the posts.	
• War Memorial	
The War Memorial site will be weeded and cleared before the weekend so it is ready for the Memorial Service on Sunday 12 th November.	
It was agreed to ask Grass Roots to re-lay the triangular slab around the War Memorial.	
	Action: J. Meischke
• Football key-holders	
Mr. Knight said that the Sunday footballers had returned their set of keys to the Community Hall (i.e. entrance and changing room keys). The current key-holders are just for Saturday Football and Ladies Football.	
Mr. Knight to obtain a football fixture list for the Clerk.	
	Action: I. Knight

- **Seven broken trees at Great Innings play area**

Mr. Stock did the monthly village-report in October and reported during the Parish Council meeting on 11th October that seven new trees within the Great Innings play area had been broken and needed to be replaced. However, no action was taken.

It was agreed to write to East Herts Council asking them to replace the seven trees.

Action: D. Stock

- ii) **Weekly sportsfield-report and action**

There was nothing to report from Ted Brown's weekly inspections.

9 Correspondence received

a) Marie Norman re bench seat on the Hockerill slope

Marie Norman had written again to the Parish Council concerning the removal of the seat on the Hockerill slope asking for various points to be clarified. Mr. Poulton and Mr. Stock prepared the following reply which was sent on 30th October as follows.

'Many thanks for your letter, in response to which I have double checked the Parish Council minutes and the only request received for the removal of this seat was from Oliver Heald, our MP. He wrote to us on the 20th July 2006, at the request of Mrs. Day, and his letter was discussed at the Parish Council meeting held on the 13th September (please note that the Parish Council does not meet during August).

At that time, Parish Councillors felt that the removal of the seat would not deter the youngsters from gathering at the top of the hill and therefore the problems experienced by the local residents should be resolved by the Police; an action that we support wholeheartedly.

Then you gave me your petition signed by 82 residents requesting the removal of this seat. As a result this item was put on the agenda for our October meeting and you were invited to attend and present your petition.

At that meeting you heard that, because of the increased problems, the seat was to be removed with immediate effect to see if this helped to resolve the current situation.

You are correct in what you say; the new location for the seat within the village will be discussed in the spring.

However, I can assure you that if its removal has resolved the problems experienced by you and your fellow residents, it is most unlikely that the Parish Council would consider reinstating the seat on Hockerill slope.

I hope that this has clarified the situation for you.'

b) Bridget Ward – re memorial seat for the village

Mr. Poulton read out the following e-mail (dated 11th October)

'Good evening,

Recently my father (Paddy Cullen) who had lived in the village for over 30 years passed away. My brother has mentioned to Nigel Poulton that we would like to put a memorial bench in the village, our preferred spot would be on the green opposite the Waggon and Horses pub. We would be happy for the council to stipulate any specific safety requirements we would have to adhere to in terms of stabilising etc. Can you please advise what I need to do to formally gain parish council approval?

I look forward to hearing from you.'

The Clerk e-mailed Bridget Ward informing her that unfortunately her e-mail arrived too late to be discussed at the Parish Council meeting held on 11th October. However, it would be on the agenda for discussion at our next meeting on 8th November.

Mr. Poulton said that Hertfordshire Highways, who own the land opposite the Waggon and Horses public house, were contacted and we had today received the following e-mail from Raj Goutam.

'Sorry for the late response. This request unfortunately is not a simple one and will need further investigation and therefore will take some time to give a formal response. Some of the issues which we need to look into include the legal agreement applicable, safety aspects, likelihood of utilities plant in the vicinity, who maintains the bench when it is put on site, ownership etc.

I realise that this is not the response that you would have liked, however, I will try and pursue this as quickly as I can.'

Bridget Ward to be informed of the current situation.

Action: J. Allsop

c) Hertfordshire Police Authority – Community Safety Awards 2006

Mr. Poulton and Mrs. McCash will represent the Parish Council at the awards on 4th December.

Hertfordshire Police authority to be notified accordingly.

Action: J. Allsop

d) CPRE Members Council meeting on 22nd November

The Parish Council will not be represented at the meeting.

e) CDA for Hertfordshire Fundraising Dinner on 17th November

The Parish Council will not be attending this function.

f) Countryside Alliance re retention of the Post Office

The Countryside Alliance wrote asking for the Parish Council’s support for the retention of rural Post Offices. Mr. Stock to write to Mr. Jim Fitzpatrick MP, Parliamentary Under Secretary of State for Employment Relations and Postal Services (with a copy to Oliver Heald MP and to the Chief Executive of the Countryside Alliance) to inform him of the Parish Council’s strong objections (and the reasons why) to any threat to the survival of our post office and any of its services.

The Parish Council to write in strong support.

Action: D. Stock

g) Copy of letter from Mr. Scott to planning department re Unit 1 - 3, Mill Lane

At his request, Mr. Poulton showed Mr. Scott (6 Newmans Court) the plans for Unit 1 – 3 Mill Lane.

Mr. Poulton read out copies of letters sent to the planning department by Mr. Scott (dated 1st November) and the Sports and Social Club (dated 20th October).

Copies of these letters to be e-mailed to all Parish Councillors.

Action: J. Allsop

10 Reports from other Organisations

• **River Beane Restoration Association**

Mr. Knight said that the RBRA was preparing a presentation for the local MPs about the condition of the River Beane.

• **Watton-at-Stone School Governors**

Mr. Clark reported on the following items concerning the School Governors

- Mr. Wilf Emsley has stood down as chairman of the School Governors. He is succeeded by Sarah Davies.
- Watton-at-Stone pre-school play group will move from the Horsa Hut in School Lane to new accommodation at Watton-at-Stone Primary & Nursery School at the beginning of 2007.

• **Watton-at-Stone Memorial Hall**

Mrs. McCash said that the Watton-at-Stone Memorial Hall Committee’s AGM on 7th November was well attended.

• **Watton-at-Stone Neighbourhood Watch**

Mrs. McCash said that the Neighbourhood Watch scheme is running well, however coordinators are still required in a few parts of the village.

11 Items for Parish News

The following items to be sent to the Editor of the Parish News for inclusion in the next issue.

- Countryside Alliance re village post offices
- Child Protection

Mr. Filer to write the entries accordingly.

Action: D. Filer

12 Accounts

Watton-at-Stone Parish Council

Petty Cash

Receipts

Sales of videos

45.00

Payments

CDA for Herts – Annual subscription

30.00

45.00

30.00

Cheques required

BSWW Parish News	Donation towards running costs of Parish News	300.00
River Beane Restoration Assoc	Donation towards running costs	25.00
Herts Tree Care	Work to oak tree in School Lane	282.00
Ted Brown	32 hours litterpicking	208.00
Greenwood Tree Care	Grass cutting in the village	750.00
HCC	Lighting energy – period 01/07/2006 – 30/09/2006	118.92
HCC	Lighting maintenance – period 01/07/2006 – 30/09/2006	217.86
Greenwood Tree Care	Work to tree on the Lammas	130.00
Community Hall	½ grant	2250.00
Frank Cooper & Son	Grass cut	42.30
J. Allsop	November salary	559.05
J. Allsop	Phone charges to 3.11.06	<u>25.00</u>
		<u>4908.13</u>

Cheques received

Sports and Social Club	Hire of sportsfield facilities	275.00
Dr. Norden	Donations towards work to Oak tree in School Lane	240.00
Cheryl Gibbings	Allotment rent 1 st October 2006 to 30 th September 2007	13.00
Wayne Simpson	Allotment rent 1 st October 2006 to 30 th September 2007	6.50
Mr. & Mrs. Riddle	Allotment rent 1 st October 2006 to 30 th September 2007	6.50
Joanne Hardcastle	Allotment rent 1 st October 2006 to 30 th September 2007	6.50
Michael Freeman	Allotment rent 1 st October 2006 to 30 th September 2007	32.50
Gavin Dixon	Allotment rent 1 st October 2006 to 30 th September 2007	6.50
Mr. D. Wolf	Allotment rent 1 st October 2006 to 30 th September 2007	6.50
Arthur Lewis	Allotment rent 1 st October 2006 to 30 th September 2007	6.50
Robert Kitchen	Allotment rent 1 st October 2006 to 30 th September 2007	6.50
Mr. & Mrs. Thurlow	Allotment rent 1 st October 2006 to 30 th September 2007	26.00
Clive Bell	Allotment rent 1 st October 2006 to 30 th September 2007	6.50
Jo Rees	Allotment rent 1 st October 2006 to 30 th September 2007	6.50
Jill Lomas	Allotment rent 1 st October 2006 to 30 th September 2007	6.50
Mr. John Love	Allotment rent 1 st October 2006 to 30 th September 2007	32.50
David Wilkinson	Allotment rent 1 st October 2006 to 30 th September 2007	6.50
Mrs. Roma Hawkins	Allotment rent 1 st October 2006 to 30 th September 2007	6.50
John Hodges	Allotment rent 1 st October 2006 to 30 th September 2007	<u>13.00</u>
		<u>710.00</u>

Watton-at-Stone Community Hall

Petty Cash

Receipts

Floodlighting to 11/10/06	120.00
Jim Keen – Main hall hire	35.00
Gill Gilbey – Main Hall hire 4/9/06	<u>30.00</u>
	<u>185.00</u>

Payments

Batteries of clocks	1.99
Put up advert posters in surrounding villages	<u>22.60</u>
	<u>24.59</u>

Cheques required

Keith Burgess	Repairs to lighting	75.00
J. Allsop	Hertfordshire Display – 2000 copies of information sheet	192.00
Watton Service Station	Guttering, seals and laminating car park signs	57.68
Rosemary Brown	24 hours cleaning	144.00
D W Lighting	Replace floodlighting bulbs	220.59
BSWW Parish News	Delivery of information sheet to 4 parishes	<u>10.00</u>
		<u>699.27</u>

Cheques received

Mrs. P Phillips	Pavilion hire	24.00
Badminton Club	Main Hall hire	148.50
Sports and Social Club	Hire of Community Hall facilities	275.00
Dave Boddy	Main Hall and Pavilion hire	<u>297.00</u>
		<u>744.50</u>

Mrs. McCash proposed that the Parish Council approve the above payments, Mr. Filer seconded the motion, and all present were in favour.

Mr. Poulton said that he would appreciate hearing from all Parish Councillors before the end of January 2007, re their intentions to stand for office again in May 2007.

Action: Parish Councillors

- **The meeting closed at 2037.**
- **The date for the next Parish Council meeting is Wednesday 13th December 2006.**