

Minutes of the meeting of the Wotton-at-Stone Parish Council held in the Community Hall on Wednesday 8th June 2005

Present: Mr. Poulton (Chairman) Mr. J. Meischke (Vice-Chairman)
 Mr. C. Clark Mr. D. Filer (after 2025)
 Mr. V. Dunhill Mr. I. Knight
 Mr. M. Smith Mr. D. Stock

Public: Mr. E. Riddle

Prior to the start of the meeting, members of the Parish Council and some residents from White House Close studied the plans for land adjacent to 99 High Street.

The meeting started at 1935 (20 minutes later than scheduled).

1 Apologies for absence

Apologies for absence were received from Mrs. Dinnin and Mrs. McCash.

Mr. Poulton said that Mr. Filer would be arriving at between 2015 – 2030.

2 Public Participation

None.

3 Declaration of Interests

None.

4 Chairman's/Clerk's Report

- **Holiday dates for Ted and Rosemary Brown**

Mr. Poulton said that Ted and Rosemary Brown will be away on holiday from 25th June to 2nd July. Also, that he will be away himself from 20th to 27th June, but would inspect the Community Hall on his return. He did not foresee any problems.

- **Minutes of the Annual Meeting of the Parish Council held on 11th May 2005**

This item was left off the agenda in error and will be discussed under 5 a, Minutes of the last meeting – acceptance - Minutes of the Annual Meeting of the Parish Council Parish Council held on 11th May 2005 (on page 1 of these minutes).

5 Minutes of the last meeting

a) Acceptance

- **Minutes of the Parish Council meeting held on 11th May 2005**

Mr. Stock proposed that the minutes be accepted and signed by the Chairman as a true record. Mr. Meischke seconded the motion and all present at that meeting were in favour.

- **Minutes of the Annual Meeting of the Parish Council Parish Council held on 11th May 2005**

Mr. Stock proposed that the minutes be accepted and signed by the Chairman as a true record. Mr. Dunhill seconded the motion and all present at that meeting were in favour.

b) Review of actions

- **Identify major expenditure items to be considered as long-term financial commitments**

Mr. Poulton said that to date only Mr. Stock had identified major expenditure items to him. He asked all Parish Councillors to contact him about this item as soon as possible. **Action: Parish Councillors**

- **Obtain costings for all major expenditure items identified by Parish Councillors**

Mr. Poulton said that he will obtain costings for all major expenditure items so that they can be discussed during the Parish Council meeting in September. **Agenda: 9/05**

- **Allocate a small area of the Lammas bank for use by bike-riders**

Mr. Poulton said that he had spoken to the bike-riders and they have agreed to have their ramp such that it did not go through trees. They also agreed not to ride their bikes when the public are passing between the path to the gate.

- **Speak to Trevor Waldock (EHC) re graffiti on Great Innings play-area sign**

This action point has been completed and the graffiti has now been removed.

- **Speak to Mr. Phillips to ask him to remove the barbed-wire on disused allotment gate**

This action point has been completed and the barbed-wire has been removed.

- **Write to Hertfordshire Highways re summary of the current traffic issues in the village**

This action point has been completed.

- **Write to Mrs. Margaret Wynes (6 Lammas Road) re Lammas Road lighting**

This action point has been completed.

Refer to item 7 b, Lammas Road street-lighting (on page 3 of these minutes).

- **Arrange for Mr. Poulton to sign the Sports & Social Club Hire Agreement and then pass to Mr. Knight**
This action point has been completed.
The Sports and Social Club has signed and returned one copy of the agreement.
 - **Write to Sports and Social Club re casual hire of Community Hall facilities**
This action point has been completed.
 - **Accept Tim Clark's quotation for work on Parish Council land at Rivershill**
This action point has been completed and the work has now been done. While Mr. Poulton was inspecting the site, Gwyneth Saynor, whose property is adjacent to the access to the Parish Council land, said that an excellent job had been done.
 - **Send signed copy of Community Hall accounts to McCash and Hay**
This action point has been completed.
 - **Give the Parish Council accounts to Jim Morrissey for the internal audit**
This action point has been completed.
Refer to item 8 a, Budget and Finance Sub-Committee - Internal Audit and Annual Return of the Parish Council accounts for the year ended 31st March 2005 (on page 5 of these minutes).
 - **Put up audit notice stating that copies of the accounts will be available for a nominal charge**
This action point has been completed.
 - **Speak to Sue Clarkson and Ben Cannon re weed wipe on the Lammas**
This action point has been completed and it was agreed that work did not need to be done.
 - **Send letter of thanks to Adam Welch when he submits his bill for work to the Lammas**
This action point has not been completed because we have only just received an invoice from Adam Welch for his work on the Lammas. **Action: J. Allsop**
 - **Unwind large swing on play area**
This action point has been completed.
 - **Apply weed killer around Community Hall and MPPA**
This action point has been completed.
 - **Write to Malcolm Amey (Tree Officer at EHC) re Oak tree adjacent to MPPA**
This action point has been completed.
This item to remain on the agenda until a response has been received. **Agenda: 07/05**
 - **Review the contents of the letters re Hedge at Old School Orchard**
This action point has been completed.
 - **Pass all letters and attachments re Hedge at Old School Orchard to Mr. Poulton**
This action point has been completed.
 - **Ask Mr. Stock to check that the contents and attachments of all letters are correct before they are posted**
This action point has been completed.
 - **Write article for Parish News**
This action point has been completed.
- c) Action points outstanding for more than two months**
- **Repair of the broken cross-rail welds on MPPA fencing**
Mr. Meischke said that he had arranged for the broken cross-rail to be welded. Whilst the contractor was on site, he also repaired other areas of the fencing.
 - **Search the internet for the best service providers for Gas and Electricity**
Mr. Meischke said that our gas and electricity contract does not expire until the beginning of August. Because of the constant fluctuation in gas and electricity prices, we are unable to obtain prices on the best service providers until a month before our contract ends. British Gas has been given three months notice on our current contract for gas and electricity.
Mr. Meischke said that he would contact the service providers again at the beginning of July. **Action: J. Meischke**
 - **Chase Turner's re parts for broken fan in Community Hall**
Mr. Meischke said that he had contacted Turner's, who informed him of a delay in the work because the contractor who inspected the broken fan is on holiday. When he returns, they will order the parts required and repair the fan.
Mr. Meischke said that the thermostats for the fans are now working properly and the filters have been cleaned.
This item to remain on the agenda until under Community Hall Trustees. **Agenda: 07/05**
 - **Chase Hertford Fire Brigade re access to 5 Rectory Lane**
This item to be discussed under 7 c, Emergency access to 5 Rectory Lane (on page 3 of these minutes).

6 Planning

a) Applications

Mr. Meischke reported on the following planning applications.

i) 14, Watton House

1st floor extension to front and loft conversion

Mr. Meischke read out a letter (dated 7th June) from Peter Doolan, of 12 Watton House, whose property is adjoined to 14 Watton House as a semi-detached house. Mr. Doolan lists his objections to the application, which he has also copied to Lisa Hughes in the Planning Department at EHC.

Parish Councillors studied the plans and after lengthy discussion agreed to write to EHC informing them that the Parish Council wishes to object to the application because:

- it is not in keeping with the style of the adjacent properties
- of the potential loss of light to the adjacent property.

The Clerk to act accordingly.

Action: J. Allsop

A copy of our letter to be sent to Peter Doolan.

Action: J. Allsop

ii) Land adjacent to 99 High Street

New dwelling house and parking

Parish Councillors studied the plans in detail prior to start of the meeting.

After lengthy discussion, Parish Councillors agreed to write to EHDC strongly objecting to this application for the following reasons.

- The proposed property is an over-development of the site with little amenity land.
- The proposed development is in the Conservation area and is not in keeping with the surrounding houses in White House Close.
- The entrance to this proposed development has a restricted access and any increase in traffic movement onto the High Street would be dangerous.
- The proposed development would cause a loss light to the adjacent property in White House Close.
- If planning permission is granted against our recommendation, the Parish Council would want assurance that the residents of White House Close will be able to gain access to their properties at all times whilst construction work is being undertaken.

The Clerk to act accordingly.

Action: J. Allsop

A copy of our letter to be sent to Mr. and Mrs Rattue (93 High Street) and all the residents of White House Close.

Action: J. Allsop

b) Decisions

None.

7 Specific items

a) Youth Club

Mr. Poulton said that there has been no further progress regarding the Youth Club.

It was agreed that the Parish Council will not advertise the possibility of opening a Youth Club in the village (so as not to disappoint anyone) until at least three years of funding had been obtained for a professional leader.

Mr. Poulton said that he will be attending the "Stevenage Funding Information Day" on 17th June.

However, he did not have high hopes of obtaining any funding.

Mr. Poulton to report back at our July meeting.

Agenda: 07/05

b) Lammas Road street lighting

Mr. Poulton said that we have heard nothing further on this item from Hertfordshire Highways since the 4th May, when Val Weaver informed us that an instruction had gone to the street-lighting engineer to inspect Lammas Road re the statutory requirements regarding street lighting.

This item to remain on the agenda.

Agenda: 07/05

c) Emergency access to 5 Rectory Lane

Mr. Poulton read out the following letter (dated 1st June) from Fire-fighter Andy Mason of Green-Watch Hertford, Hertford Fire Station.

'Thank you for your recent letter regarding 5 Rectory Lane highlighting the owner's concerns for Fire Service access to their property.

On Thursday 5th May 2005 Green Watch Hertford visited the surrounding areas of Rectory Lane and School Lane and on that day found no difficulties in reaching 5 Rectory Lane and that the Bollard's in

question which have been installed School Lane caused no obstruction to the Fire Service, as access would be gained via Rectory Lane itself.

I hope that this will help in reassuring the owner of 5 Rectory Lane, and if my colleagues and I could be of further help please do not hesitate to contact us."

A copy of this letter to be sent to Paul. Sharkey (5 Rectory Lane).

Action: J. Allsop

d) Parish Council land at Rivershill

This item was discussed under 5 b, Review of actions - Accept Tim Clark's quotation for work on Parish Council land at Rivershill (on page 2 of these minutes).

e) Awarding of the Good Citizenship trophy and the Cup for Outstanding Effort

The Parish Council trophies will be awarded (during the Community Hall service on Sunday 3rd July) as follows.

- The Watton-at-Stone Parish Council Good Citizenship Award is to be presented to Damon Pook. This is awarded to a Year 6 child (aged 11 years) who, in the opinion of the staff, has been the best citizen during their whole time at the School.
- The Watton-at-Stone Parish Council Outstanding Effort Award is to be presented to Joanna Wood. This trophy is awarded to a member of the Watton-at-Stone Scout and Guide Beaver or Rainbow group (ages 5 to 8 years).

Carole Moore has returned the Watton-at-Stone Parish Council Outstanding Effort Award trophy to the Clerk.

Mr. Clark to collect the Watton-at-Stone Parish Council Good Citizenship Award trophy from the school and give it to the Clerk. The Clerk to arrange for the two trophies to be engraved and to purchase two keepsake trophies accordingly.

Action: J. Allsop

f) Watton-at-Stone School Travel Plan

This item has been on circulation.

The Parish Council agreed that it wholeheartedly endorses the Watton-at-Stone School's Travel Plan. A notice to this effect to be placed in the Parish News (refer to item 11, Items for Parish News, on page 9 of these minutes).

g) East Herts Local Plan

Mr. Poulton said that he has been attending meetings about the East Herts Local Plan and three areas have been identified for development in Watton-at-Stone.

1. Land south of Station Road, east of the railway and opposite the entrance to Moorymead Close
 A possible planning gain on this land would be the building of a purpose-built doctors surgery, playgroup and early learning centre. A recycling unit may also be included.
 Access to the new development would hopefully enable a roundabout to be built on Station Road (to access Moorymead Close and the new development).
2. Land between Moorymead Close and Hazeldell, which currently houses storage containers
 This site is an eyesore and its development would be beneficial to the village.
3. Land on the west side of Walkern Road before the by-pass – plot 27.
 Mick Ryan, the owner of this piece of land, has objected that it has not yet been included in the East Herts Local Plan. His plans are to develop part of the field closest to Walkern Road. However, this land is outside the village envelope and if developed would open the floodgate for all land within the boundaries of the by-pass and the railway to be developed.

East Herts Council has agreed not to include plot 27 in the East Herts Local Plan. However, Mr. Ryan will have the opportunity to object to the decision and a final decision will be made by the inspector later on in the year.

Mr. Ryan has said that if his land is developed 40% would be for affordable housing.

Mr. Poulton said that another possible site is the allotment land.

Parish Councillors agreed that the development of the land outlined in items 1 and 2 was acceptable. However, the development of the Walkern Road and allotment site would be detrimental to the village.

h) Traffic Survey- Station Road and High Street

All Parish Councillors were given a copy of the results of the Hertfordshire Police's Traffic Management speed-surveys done in the High Street, south of Rivershill and Station Road (which were supplied by PC Andy Woodward).

Both speed-surveys show that 85% of drivers were not exceeding the 30 mph speed limit.

Although these results do not warrant the use of the speed-camera van in the village, Inspector Rawle agreed to the use of the speed-gun. Mr. Poulton said that a speed-gun had already been used in the village during the past couple of weeks.

Mr. Filer arrived at the meeting.

8 Reports

a) Sub-Committees

Budget & Finance

Mr. Filer reported on the following items concerning the Budget & Finance Sub-Committee.

- **Bank accounts**

Mr. Filer was disappointed to report that there had been problems with the names on the new Alliance and Leicester bank accounts. The Clerk said that both sets of accounts had been named the Watton-at-Stone PC Community Hall instead of Watton-at-Stone Parish Council and Watton-at-Stone Community Hall. The deposit and current account for the Community Hall are referred to as ACC1 and the Parish Council as ACC2. Despite numerous telephone calls to rectify the problem, the matter has not been resolved. The Clerk last spoke to Alliance and Leicester on 3rd June, when she was reassured that the account names had been changed to Watton-at-Stone Parish Council and Watton-at-Stone Community Hall and that the associated stationery has been ordered.

It was agreed that if the situation does not resolve itself in the next two weeks, Mr. Filer will write to the Alliance and Leicester.

Action: D. Filer

- **Internal Audit and Annual Return of the Parish Council accounts for the year ended 31/03/05**

Mr. Filer said that Jim Morrissey completed and signed sections 1 and 4 of the Annual Return for the year ended 31st March 2004 (all Parish Councillors have been given a copy of the completed Annual Return and Mr. Morrissey's letter dated 19th May).

Mr. Filer proposed that the accounts, detailed in section 1 and the Statement of Assurance, detailed in section 2 of the Annual Return, be approved by the Parish Council and that the Chairman and the Clerk sign the Annual Return. Mr. Smith seconded the motion and all present were in favour.

Mr. Poulton and the Clerk duly signed the Annual Return and the Statement of Assurance.

After the public inspection period (which ends on 24th June), the Clerk to return all relevant documentation to Lubbock Fine by 30th June 2005.

Action: J. Allsop

- **Reserve funds**

In his letter of 19th May, Mr. Morrissey confirmed that the Parish Council was holding £8806 in reserve on 31st March 2005.

McCash and Hay have confirmed that the amount held in the bank on 31st March 2005 represents the reserve figure, which is £10902.

The total reserve figure for the Parish Council and Community Hall is £19708. Mr. Filer said that it is normal in business to hold 6 months of the budget funding in reserve. Our reserve figure represents 8 months of our budget for 2005/06. He said that it is essential that we identify all major capital items.

Items identified to date include:

- re-flooring of the Community Hall's Main Hall
- resurfacing of the MPPA
- replacement of safety-surface under the swings.

- **Revised budget headings**

The revised budget headings show the following items moved from Highways/Footpaths/ Rights of Way & Public Lighting to Parks & Open Spaces.

- Seats - maintenance
- Memorial/Pump
- Parish Paths and PC land
- Flower beds & grass cutting

Parish Councillors approved the revised Parish Council budget headings.

Community Hall Trustees

Mr. Poulton reported on the following item concerning the Community Hall Trustees.

- **Repair of the low brick-wall adjacent to the Community Hall**

The repair to the low brick-wall has now been completed and it was agreed that the work was an enhancement to the area.

Recreation & Amenities

Mr. Knight reported on the following items concerning the Recreation & Amenities Sub-Committee.

- **MPPA – general**

- **Floodlighting**

Mr. Knight said that three floodlighting bulbs had been fitted and the lights pointing towards the Rectory and the High Street realigned by 3 or 4 degrees.

The Tennis Club suggest that the remaining 5 floodlighting bulbs be replaced before the start of the winter. The idea being that we can then budget for the replacement of these bulbs before the end of their life expectancy. The Tennis Club is prepared to contribute 50% of the cost of the bulbs. Mr. Knight said that he did not foresee any fitting costs. The cost to the Parish Council will be about £150 because we already have one bulb in stock.

Mr. Filer proposed that the Parish Council agrees in principle, on condition that the Tennis Club provides a letter agreeing to donate 50% of the net cost of the bulbs. Mr. Meischke seconded the motion and all present were in favour.

In his position of Chairman of the Tennis Club, Mr. Knight to act accordingly. **Action: I. Knight**

- **Pressure-wash and moss-kill**

Mr. Knight said that IRS had completed the pressure-wash and moss-kill on the MPPA and done an excellent job.

- **Additional tennis court**

Mr. Knight said that the Lawn Tennis Association (LTA) consultants had supplied separate reports for the new court and the floodlighting. The tennis court report suggests that the orientation of the new court be the same as the existing ones (i.e. north/south) and be positioned behind and between the two existing courts. Mr. Poulton said that Mr. Knight would have to ensure that the Diocesan Board is happy with this alteration.

Mr. Knight said that the reports would form part of our planning application.

- **Playing Field maintenance**

Mr. Knight said that the sportsfield grass is growing well following the re-seeding and fertilizing work.

Environment

In the absence of Mrs. Dinnin, Mr. Poulton reported on the following items concerning the Environment Sub-Committee.

- **Grass cutting: the Lammas and Watton Green**

Mr. Smith, who is the grass-cutting contractor for both the Lammas and Watton Green, has completed the first cuts.

- **Lammas weed-wipe update**

Mr. Smith said that the docks are growing through the grass and suggested that now would be a good time to have them weed-wiped.

It was agreed to ask Mrs. Dinnin to contact Ben Cannon to do the weed wipe. The Clerk to notify Mrs. Dinnin accordingly. **Action: C. Dinnin/J. Allsop**

Mr. Smith said that there are some nettles growing at the base of the trees on the Lammas. It was agreed to leave them as a wild-life haven.

Mr Dunhill said that he had strimmed some of the nettles by the hedge along the horses' field to promote the growth of the hedgerow. The nettles were also cleared around the base of some of the trees on the Lammas, but others had been left as a wildlife haven. He had also strimmed along the footpath at the top of Church Walk and a section of Footpath 11 off Mill Lane (as part of our P3 agreement).

- **Adam Welch**

Mr. Meischke asked if everyone was aware that Adam Welch is going on a six-month tour around the world from September this year. Mr. Poulton said that Adam is arranging cover for all the contracting work he does.

b) Sportsfield

i) Report

Mr. Knight did the sportsfield report on the 6th June 2005, the result of which is as follows.

- **Sportsfield:**

Condition of grass	Good.
Litter	OK.
Dog fouling	OK.
Netball posts	OK.

General	Elderberry round base of Oak tree.
• Children’s Play Area:	
Condition of surface	OK.
Litter/Litterbin	OK.
Large swings	OK.
Small swings	OK.
See-Saw	OK.
Rainbow multi-play and slide	OK.
Two spring sit-on	OK.
Teen shelter	Stinging nettles need removing.
General	Weeds around rubber surfaces.
• Bike ramps area:	
Junior Jump	OK.
Double Ramp	OK.
Fun Box	OK.
• Community Hall:	
General Condition (Exterior)	Could do with a wash.
Litterbin	OK.
Car Park	OK.
General	OK.
• Multi-Purpose Play Area:	
Surface	Good.
Boundary Fencing	OK.
Tennis nets	OK.
Litter	OK.
General	Weeds have been treated. Strimming between MPPA and Church Walk.
• Great Innings Play Area:	
Equipment	OK.
Surfaces	OK.
Litter	An amount of litter.
Dog fouling	OK.
Comments	Tree branch broken – needs tidying up.
• Allotments Area:	
Access	OK.
Condition of paths between Allotments	OK.
Condition of Allotments under cultivation	OK.
Condition of Allotments not under cultivation	OK.
Litter	OK.
Comments	All OK.
• Culverts on Mill Lane	
Litter and rubbish in and around Culverts	OK.
Dog-fouling	OK.
Comments	Overgrown.
• Salt bins	
Perrywood Lane	-
Entrance to Great Innings	-
Great Innings South – outside number 93	-
Station Road	-
Moorymead Close (2)	-
Hazeldell	-
Footpath 17	-
• Dog-waste bins	
Footpath 17	OK.
Sportsfield	OK.
Church Walk	OK – lid.
Walkern Road	OK.
Station Road	OK.
High Street (by Memorial)	OK – lid.
Great Innings	OK.

- | | | |
|---|-------|--------------------------|
| Mill Lane | OK. | |
| • War Memorial | | |
| General Comments | Good. | |
| • Ornate Village Sign | | |
| General Comments | Good. | |
| • Weeds around teen-shelter and play area safety-surfaces | | |
| Mr. Smith to weed-kill around the teen-shelter and play area safety-surfaces. | | Action: M. Smith |
| • Grass area of sportsfield between MPPA and boundary hedge with Church Walk | | |
| Ask Ted Brown to trim this area. | | Action: J. Allsop |
| • Elderberry at the base of the Oak tree | | |
| Ask Ted Brown to cut back the Elderberry at the base of the Oak tree | | Action: J. Allsop |
| • Conifer branch at Great innings play area | | |
| Contact Trevor Waldock (EHC) re the broken Conifer branch. | | Action: J. Allsop |
| ii) Weekly report and action | | |
| Mr. Poulton said there was nothing to report from Ted Brown's weekly inspections. | | |

9 Correspondence received

a) Letter from Abel Smith

Mr. Stock was approached by Mr. Brett about the condition of the hedge along School Lane opposite the Community Hall. After meeting and discussing the matter with Mr. Stock, Mr. Poulton spoke to Alan Grant (who works for the Abel Smith estate) about the hedge, and he in turn spoke to Mr. Abel Smith. Mr. Abel Smith has subsequently written to us (letter dated 26th May) as follows.

'I understand that there have been some further complaints regarding the hedge to the rear of 92/94/96 High Street that abuts the School Lane.

Whereas I am more than prepared to control the growth of this hedge in an appropriate manner, it would be wholly wrong to undertake such work now. This is because at this time of year there are birds nesting in the hedge.

Thus I trust you will understand that I would prefer that any such work as may be needed is postponed until after the bird nesting season.'

We have written to Mr. and Mrs. Brett to keep them informed of the situation (and enclosed a copy of Mr. Abel Smith's letter).

b) Letter from Raj Goutam Hertfordshire Highways

Mr. Poulton read out the following letter, dated 1st June, from Raj Goutam (Assistant District Manager, Hertfordshire Highways)

'Re: High Street, Walkern Road and Station Road

Thank you for your letter dated 20th May 2005.

Following a recent re-organisation the parish of Watton-at-Stone is now covered by Ian Bishop (Area Engineer) and myself.

I shall discuss the issues you have raised with Val Weaver as part of the hand-over and respond to your enquiries during the next fortnight.

I trust that this will not cause you any inconvenience and would like to thank you for your understanding and co-operation.'

10 Reports from other Organisations

- **Watton-at-Stone Conservation Society**
Mr. Stock said that at the Watton-at-Stone Conservation Society's WAGN meeting held on 24th May 2005 there was only one more member of public than there were representatives (e.g. WAGN, Police). Although this was very disappointing, to say the least, the meeting went well and WAGN has agreed to get back about the action points that are outstanding.
- **Watton-at-Stone School Governors**
Mr. Clark said that the Watton-at-Stone School Governors are to meet tomorrow night (9th June).

11 Items for Parish News

The following items to be sent to the Editor of the Parish News for inclusion in the next issue.

- School Travel Plan
- Change of date for July Parish Council meeting
- Repair to low brick wall
- Sale of videos
- Allan Rattue exhibition

The Clerk to write the article accordingly.

Action: J. Allsop

Accounts

Watton-at-Stone Parish Council

Petty Cash

Receipts

2 Videos

10.00

Payments

None

10.00

Cheques required

Ted Brown	Strimming around MPPA	15.00
Frank Cooper	Sportsfield grass cutting on 6, 13, 20 & 27 th May	164.50
Jane Allsop	June salary	545.01
Ted Brown	32 hours work	208.00
Community Hall	½ year grant	2745.00
Adam Welch	Work on Lammas	3960.00
Adam Welch	Grass cutting	640.00
		<u>8277.51</u>

Cheques received

Sports and Social Club	¼ year rent	258.75
		<u>258.75</u>

Watton-at-Stone Community Hall

Petty Cash

Receipts

Mr. Keen – Main Hall hire

80.00

Payments

None

Barry Moor – Main Hall hire

28.00

N. Emus – pavilion hire

21.00

Floodlighting to 16/05/05

152.00

281.00

Cheques required

J. Phillips	Opening and closing Community Hall toilets	33.00
IRS Leisure	MPPA - moss kill and clean	793.13
Keith Burgess	site meeting with K. Burgess re new tennis court	60.00
James Hale	Work to brick wall	368.00
H M Customs & Excise	VAT return 04/05	101.49
Chas Lowe	Bricks, sand and cement for low brick wall	256.42
HCC	Cleaning materials	34.97
Rosemary Brown	24 hours cleaning	144.00
		<u>1791.01</u>

Cheques received

Conservative Association	Pavilion hire	72.00
EHC	Pavilion hire	128.00
EHC	Summer playscheme - £100 for 2005+ £50.65 re 2004	150.65
Mr. Gleave	Main Hall and Pavilion hire	100.00
Conservation Society	Pavilion hire	10.50
Mr. & Mrs. Jones	Main Hall and Pavilion hire	63.00
Tennis Club	Donation re site meeting with K. Burgess re new tennis court	60.00
Sports and Social Club	¼ year rent	258.75
		<u>842.90</u>

Mr. Smith proposed that the Parish Council approve the above payments, Mr. Meischke seconded the motion, and all present were in favour.

- **The meeting closed at 2120.**
- **The date for the next Parish Council meeting is Wednesday 6th July 2005.**