

**A meeting of the Watton-at-Stone Parish Council is to be held in The Nigel Poulton Community Hall
on Tuesday 14th June 2022 at 1915**

A G E N D A

- 1. Apologies for absence**
- 2. Public participation**
- 3. Chairman's/Clerk's/Report**
- 4. Declaration of Interests**
- 5. Minutes of the last meeting**

a) Acceptance

- Minutes of the Annual Meeting of the Parish Council held on Tuesday 17th May 2022
- Minutes of the Parish Council meeting held on Tuesday 17th May 2022

b) Review of actions

1. Chase a response re application for Speed sign funding M. Smith
2. Contact EHDC and Hertfordshire Highways re parking in the High Street M. Smith/J. Allsop

c) Action Points resolved

1. Fit new litterbins M. Smith/J. Meischke
2. Write to the planning department re Lane Croft, Perrywood Lane J. Allsop
3. Report overgrown hedge at Hockerill J. Allsop
4. Agree wording of license for Parish Council land adjacent to Beane Cottage M. Smith/C. Hammon
5. Place notices on Facebook, website and notice boards J. Allsop
6. Pay invoice for internal audit of the Parish Council accounts J. Allsop
7. Pay invoice for audit of Community Hall accounts J. Allsop
8. Send the completed Annual Return and relevant documentation to PKF Littlejohn J. Allsop
9. Renew BHIB insurance policy J. Allsop
10. Ask Frank Cooper & Son Limited to apply weedkiller to both sides of the Community Hall wall J. Allsop
11. Instruct D P Electrics to upgrade the outside storage socket J. Meischke
12. Carry out risk assessment prior to the Platinum Jubilee event J. Meischke/D. Stock
13. Inform our insurers of free of charge event being held by the Parish Council on Saturday 4th June J. Allsop
14. Get youth Football Club to sign hire agreement and pay £1 for use of kitchen facilities J. Meischke
15. Ask Tennis Club players to walk to the tennis courts instead of driving I. Knight
16. Write to contractors who quoted re new entrance to play area J. Allsop
17. Give the Clerk the details for ordering the new handrail M. Smith/J. Allsop
18. Give Cllr. Smith details of Ground Source heat pump installers C. Hammon
19. Obtain quotations for resurfacing the double tennis courts & re-tensioning of the fences on all courts I. Knight
20. Obtain quotations for the repair of the football goal mouths M. Smith
21. E-mail all allotment holders asking if anyone one is willing to give up their plots C. Dinnin/J. Allsop
22. Ensure that new grass contractors are fully operational M. Smith
23. Inspect the Community Hall loft ladders J. Meischke
24. Speak to the family of the memorial seat at the Great innings roundabout C. Dinnin/M. Smith
25. Ask Rosemary Brown to clean the BT phone box J. Allsop
26. Put Jubilee notices and heart foundation notices on Facebook and the website J. Allsop
27. E-mail Ian McCreddie re Police cars racing through the village J. Allsop

6. Planning

a) Applications

b) Appeal

- i) **5 Watton House, Ware Road** (Appeal Ref: 22/00009/REFUSE)
Ref planning application 3/21/1913/FUL - proposed roof terrace with access hatch and external guarding

c) Decisions

- i) **Heath Mount School, Woodhall Park (3/21/3092/FUL)**
First floor side extension and infill to provide additional classroom with external staircase - EHDC permission granted

7. Specific items

- a) Neighbourhood plan
- b) Hockerill footpath behind the George and Dragon public house
- c) Overgrown hedge along the Hockerill footpath
- d) Speed signs
- e) Parish Council land adjacent to Beane Cottage

8. Reports

a) Sub-Committee

- **Budget & Finance Sub-Committee**

- Monthly accounts
- Long term capital expenditures

- **Community Hall Trustees**

- Hall wall
- Caretaker
- Jubilee event
- Bins installation
- Goal post
- Goal mouth
- Toilet lights
- New entrance to play area
- Hall energy consumption
- Tables replace

- **Recreation & Amenities Sub-Committee**

- Tennis Court resurfacing

- **Environment Sub-Committee**

- Allotments
- Mill site
- Grass cutting - Watton Green and the Lammas

b) Routine Reports

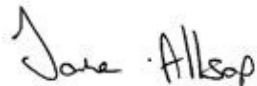
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|--|------------------------------|
| i) Emergency escape lighting tests & manual alarm call tests | vi) Defibrillator inspection |
| ii) Gas & electricity meter readings | vii) Website/Facebook |
| iii) Weekly fire equipment inspection | viii) Highways faults |
| iv) Monthly village-report | ix) Dog Fouling reports |
| v) Weekly sportsfield-report | x) Police reports |

9. Correspondence received

- a) Letter from Ann Waring re condition of the footpath link from the Bull car park to Rivershill

10. Reports from other organisations

11. Items for Parish News



Signed

Clerk

Wednesday 8th June 2022