

**A meeting of the Watton-at-Stone Parish Council is to be held in The Nigel Poulton Community Hall  
on Tuesday 16<sup>th</sup> November 2021 at 2000**

**A G E N D A**

**1. Apologies for absence**

**2. Public participation**

**3. Chairman's/Clerk's/Report**

**4. Declaration of Interests**

**5. Minutes of the last meeting**

**a) Acceptance**

- Minutes of the Parish Council meeting held on Tuesday 19<sup>th</sup> October 2021

**b) Review of actions**

- |   |                           |
|---|---------------------------|
| 1. Confirm that improving parking in Rectory Lane has been added to the Neighbourhood Plan gains list | <b>C. Hammon</b>          |
| 2. Give details of odd job man to Cllr. Dinnin  | <b>H. McCash</b>          |
| 3. Chase Clarion Housing re overgrown hedge at Glebe Court  | <b>J. Allsop</b>          |
| 4. Give Cllr. Block items to be included in 2022/23 budget  | <b>Parish Councillors</b> |
| 5. Replace the wooden steps on the rainbow multi-play and slide play equipment                        | <b>M. Smith</b>           |
| 6. Investigate options for handrail on new entrance to sportsfield                                    | <b>M. Smith</b>           |
| 7. Take action to resolve trip hazard where paving slaps on old footpath were removed                 | <b>M. Smith</b>           |

**c) Action points resolved**

- |  |                              |
|--|------------------------------|
| 1. Give Cllr. Meischke Sports & Social Club usage for first two quarters of this year                | <b>J. Allsop</b>             |
| 2. Make a recommendation for Sports & Social Club hire charges for first two quarters of this year   | <b>Trustees</b>              |
| 3. Speak to A602 team re Village gateway, dog bin and speed signs                                    | <b>J. Meischke</b>           |
| 4. Write to planning department re 31 Station Road   | <b>J. Allsop</b>             |
| 5. Ask Glasdon if they can provide bin outers only and the cost                                      | <b>J. Allsop</b>             |
| 6. Ask Cllr. McCash to clarify issues concerning bench with Mrs Haslam                               | <b>M. Smith/h. McCash</b>    |
| 7. Inform Rotary Club of permission to use mobile floodlights  | <b>J. Meischke</b>           |
| 8. Arrange Trustees meeting  | <b>J. Meischke</b>           |
| 9. Obtain estimates for resurfacing the double tennis courts   | <b>I. Knight</b>             |
| 10. Investigate option of a carpet type surfaces for the tennis court                                | <b>I. Knight</b>             |
| 11. Order two sets of boot brushes   | <b>J. Allsop</b>             |
| 12. Show prospective allotment holders the vacant plots  | <b>C. Dinnin</b>             |
| 13. Speak to Adam Welch and High Street property owners re cutting back overgrown allotment entrance | <b>C. Dinnin</b>             |
| 14. Contact Jeff Skidmore Contractors re outstanding grass cutting works                             | <b>M. Smith</b>              |
| 15. Carry out emergency escape lighting test and manual alarm call tests                             | <b>J. Meischke</b>           |
| 16. Inspect play area re items raised by Cllr. Jancey in her monthly village-report                  | <b>M. Smith/ J. Meischke</b> |
| 17. Ask Wicksteed Leisure to dispose of bike ramps when they do play area upgrades                   | <b>M. Smith/ J. Meischke</b> |
| 18. Inspect wire fencing between courts A and B  | <b>M. Smith/ J. Meischke</b> |
| 19. Purchase light pull cord for Community Hall toilets  | <b>J. Allsop</b>             |
| 20. Determine which first aid refill kit needs to be purchased and seek the Trustees approval        | <b>K. Jancey</b>             |
| 21. Arrange for the removal of the High Street North bench near the notice board                     | <b>M. Smith</b>              |
| 22. Fit new defibrillator pads   | <b>J. Meischke</b>           |
| 23. Place notice on Facebook to gauge interest in running a first aid course                         | <b>K. Jancey/J. Allsop</b>   |

**6. Planning**

**a) Applications**

**i) 20 High Street (3/21/2690/HH)**

Alterations to the front elevation to convert the existing hip roof to a gable roof with new window to front first floor

**b) Decisions**

**i) 5 Watton House (3/21/1913/FUL)**

Proposed roof terrace with access hatch and external guarding

- EHDC permission refused

## 7. Specific items

- a) Report from District Councillor Sophie Bell
- b) Neighbourhood plan & benefits
- c) Trimming back of trees and hedging along Hockerill footpath that runs parallel with Station Road
- d) Memorial seats
- e) Speed signs

## 8. Reports

### a) Sub-Committee

- **Budget & Finance Sub-Committee**

- Monthly accounts
- Request for Budget items for 2022/2023
- Date for Budget and Finance Sub-Committee meeting

- **Community Hall Trustees**

- Report on Trustees meeting held on 10<sup>th</sup> November 2021

- **Recreation & Amenities Sub-Committee**

- **Environment Sub-Committee**

- Allotments
- Repair to steps & replacing wooden board on the Lammas

### b) Routine Reports

- |  |                              |
|--|------------------------------|
| i) Emergency escape lighting tests & manual alarm call tests | vi) Defibrillator inspection |
| ii) Gas & electricity meter readings                         | vii) Website/Facebook        |
| iii) Weekly fire equipment inspection                        | viii) Highways faults        |
| iv) Monthly village-report                                   | ix) Dog Fouling reports      |
| v) Weekly sportsfield-report                                 | x) Police reports            |

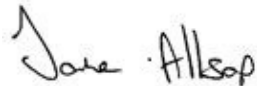
## 9. Correspondence received

- a) Middlesex County Automobile Club - Hertfordshire Rally 2022

## 10. Reports from other organisations

## 11. Items for Parish News

Signed



Clerk

Wednesday 10<sup>th</sup> November 2021