

**A meeting of the Watton-at-Stone Parish Council is to be held in The Nigel Poulton Community Hall  
on Tuesday 12<sup>th</sup> February 2019 at 1915**

**A G E N D A**

**1. Apologies for absence**

**2. Public participation**

**3. Chairman's/Clerk's/Report**

**4. Declaration of Interests**

**5. Minutes of the last meeting**

**a) Acceptance**

- Minutes of the Parish Council meeting held on Tuesday 15<sup>th</sup> January 2019

**b) Review of actions**

**c) Action points resolved**

1. Email Parish Councillors a copy of the HCC summary report re Station Road and High Street traffic schemes **D. Stock**
2. See if the Library has an entry in the village directory and if not add one **J. Allsop**
3. Contact supplier re example illustrations of commemorative plaque **D. Stock**
4. Send completed precept form to East Herts District Council **J. Allsop**
5. Contact Santander re change of Community Hall Tennis Club Fund bank account name **J. Allsop**
6. Contact D. P. Electrics re annual emergency lighting and PAT testing **J. Meischke**
7. Produce notice advising of outside toilet closure **J. Meischke**
8. Include toilet closure notice in the next issue of the Parish News and post on Facebook page **I. Knight/J. Allsop**
9. Liaise with members of the Environment Sub-Committee re date for site meeting **C. Dinnin**
10. Discuss extra work to War Memorial garden at the Environment Sub-Committee site meeting **Env-sub**
11. Obtain a quotation for reproducing the Watton Green information board artwork from Jono Meischke **J. Meischke**
12. See if Adam Welch has cleared the leaves at the bottom of Station Road as instructed **C. Dinnin**
13. Fit a replacement litterbin at the tennis courts from our existing old stock **M. Smith/S. Block**
14. Chase Lindsey Holt (Woodhall Estate) for an update on repairs to the Chestnuts fence **M. Smith**
15. Contact the new owner of 'Crumbs' re updating their website entry **J. Allsop**
16. Give the Clerk the contact details for the new owner of 'Crumbs' **C. Hammon**
17. Contact Mr. Morey to ask him if he wishes to take over the filling of the dog waste bag dispenser again **M. Smith**
18. Write library entry in the next edition of the Parish News **C. Dinnin**

**6. Planning**

**a) Applications**

**i) HCC depot, Station Road (3/18/2764/OUT)**

Outline application for the erection of 14 residential units and 26 proposed car parking spaces (all matters reserved except access)

**ii) 4 Rectory Lane (3/19/0023/HH)**

Detached granny annex within curtilage of garden

**b) Decisions**

**i) Watton Scout Hut, Mill Lane (3/18/1833/FUL)**

Erection of new garage

-East Herts Council - granted

**ii) Land rear of 35, 37, 37a Station Road (3/18/2718/FUL)**

Erection of two new two-bedroom two storey dwellings with associated parking spaces

-East Herts Council - refused

**iii) Land adjacent Ponderosa, Perrywood Lane (3/18/2479/FUL)**

Clearing and levelling of contaminated site including removal of hard standings. Construction of 1 no. 3 bedroom

dwelling and garage

-East Herts Council – refused

**7. Specific items**

- a) Report from District Councillor Sophie Bell
- b) Station Road update
- c) Neighbourhood plan – progress report
- d) Footpaths
- e) Commemorative plaque
- f) Streetlight update
- g) May 2019 meeting date

## 8. Reports

### a) Sub-Committee

- **Budget and Finance Sub-Committee**
  - Monthly accounts
  - Transfer of funds to deposit accounts
  - Change of bank account name
  
- **Community Hall Trustees**
  - Path around Community Hall
  - Hall hire
  - Annual emergency lighting and PAT testing
  - EHDC - Rate relief form
  - White board
  
- **Recreation and Amenities Sub-Committee**
  - Tennis Courts – replacement floodlight bulb
  - Notice board for tennis club
  - Boot brush replacement
  - Rubbish bin at Tennis Court
  
- **Environment Sub-Committee**
  - War Memorial site meeting
  - Allotments
  - Watton Green

### b) Routine Reports

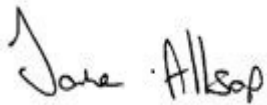
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|--|-------------------------------|
| i) Emergency escape lighting tests and manual alarm call tests | vi) Weekly sportsfield-report |
| ii) Gas and electricity meter readings                         | vii) Website/Facebook         |
| iii) Weekly fire equipment inspection                          | viii) Highways faults         |
| iv) Health and Safety for village halls                        | ix) Dog Fouling reports       |
| v) Monthly village-report                                      | x) Police reports             |

## 9. Correspondence received

- a) EHDC re The Old Mill, Mill Lane

## 10. Reports from other organisations

## 11. Items for Parish News



Signed

Clerk

Wednesday 6<sup>th</sup> February 2019