

**Trustees Annual Report for the year ended 31<sup>st</sup> March 2018**

**Trustees:** Mr. John Meischke (Chairman) Mr. Ian Knight  
Dr. Emma Waltham Mr. David Stock

The Board of Trustees had three formal meetings during the financial year and reported on its activities/key decisions during subsequent monthly meetings of the full Parish Council.

To meet the charity's key objectives, the Trustees took all steps to ensure the on-going maintenance and upkeep of the Nigel Poulton Community Hall was carried out. The Main hall window mechanism has been replaced, new emergency lights and new light lamps have been fitted, the showers had a new recirculation pump, the Roof to the Main hall has been repaired and new lamps fitted in the Meeting room. The Hall is being kept clean by a good team of cleaners doing a great job.

We unfortunately suffered two serious incidents during this year, one an act of vandalism setting fire to play equipment, which then had to be replaced, necessitating an insurance claim. The other, a social media driven invasion of a party being held in the hall, this caused a lot of disturbance to many local residence and for the police to attend.

To try and reduce these type of risks we have now installed CCTV which records activity's round the hall and playing field night and day. We have also put in place a stricter policy for the hire of the hall for parties.

The success of the Library continues, we have purchased a new rack for the storage of books and a new safeworking set of steps. Our thanks go to all those involved in giving their time and making this a success.

The East Herts Forever Active programme is a big success, particularly for the Table Tennis who have won the Forever Active Tournament. All the activities are obtaining consistent attendance numbers. Once again I must thanks all the "The Friends of The Nigel Poulton Community Hall" who give freely their time to make this work.

I last year reported that the residents of School Lane had persuaded BT to supply high-speed broadband to this area, although this took a little longer than anticipated it is now installed and we are currently investigating the possibility of a supply to the Hall. This would not have happened without their persistence, so many thanks to you all.

All the Community Hall's Health and Safety, Fire Risk and Emergency documents have been checked and updated as required.

We will continue to make the Community Hall more appealing and update various facilities therein as necessary. The areas that we need to look at this year are the Car Park and the Kitchen.

We are managing to maintain and even have a slight increase in the numbers of people using the hall, so well done to all those that have helped to achieve this. I would also like to thank the Trustees and Mrs Jane Allsop (the Clerk) who have all put the effort in to make it work.

**Report by: John Meischke**