

**Minutes of the meeting of the Watton-at-Stone Community Hall Board of Trustees  
held in the Community Hall on Wednesday 2<sup>nd</sup> January 2008 at 1930**

Present: Mr. N. Poulton (Chairman) Mr. J. Meischke  
Mr. I. Knight Mr. D. Stock  
The Clerk (Mrs. J. Allsop)

## **1 Apologies for absence**

None.

## **2 Review of minutes held on Tuesday 2nd October 2007**

The minutes were accepted and signed as a true record during the Parish Council meeting held on Tuesday 16<sup>th</sup> October 2007.

## **3 External and Internal Painting**

The internal painting in the pavilion is now complete.

Mr. Adams will do the work required on the multi-purpose play equipment (i.e. paint the small seat and paint over the graffiti) in the Spring.

His quotation for external decoration work to the Community Hall has been accepted and he has been asked to do the work after April 2008, but before the Summer school holidays.

## **4 Acoustics for the Main Hall**

Mr. Poulton has phoned Mr. Eddie Turner (Prism Displays) a number of times, without success, to arrange the delivery of the free-standing panels to the Community Hall.

Mr. Poulton to ask Mr. Turner if he can delivery the panels to us before 14<sup>th</sup> January. If he is unable to do so, Mr. Poulton and Mr. Meischke to see if they can collect the panels after 15<sup>th</sup> February (after Mr. Poulton returns from his holiday). **Action: N. Poulton.**

## **5 Update on Sportsfield development**

During the December meeting of the Parish Council, it was reported that the Glebe Committee's decision re our request to lease additional land for sporting facilities was expected in early 2008.

## **6 New tennis court**

The Tennis Club needs to start fundraising activities to raise the £30,000 to £35,000 needed for this project. Mr. Knight said the Lawn Tennis Association (LTA) will probably not award a grant towards this project if the Tennis Club does not own the facility.

A discussion then took place about the ownership and use of the new tennis court.

From a financial point of view, Mr. Poulton said that if the new tennis court is owned by the Tennis Club (and therefore a private facility) they would do better getting on-going grant money because it would be a private venture.

If on the other hand the tennis court was owned by the Parish Council, the Tennis Club could not have exclusive use of the facility.

Mr. Knight to contact the LTA to find out the exact ownership criteria required for a privately owned facility to allow a grant to be awarded. **Action: I. Knight**

It was agreed that Mr. Knight needed to discuss the subject of ownership with the Tennis Club and report back accordingly.

## **7 Security Camera System**

Mr. Meischke said that he is still waiting for the two CCTV contractors to get back to him re the specifications for a system at the Community Hall. The delay is due to the close of business over the Christmas period.

## 8 Insurance valuation of the building

Mr. Meischke said that Alan Thomas (who valued the land at Rivershill) will value the Community Hall sometime next week.

## 9 Closure of high-level windows in the Main Hall

During the December meeting of the Parish Council, Mr. Stock reported that the high-level windows on one side of the Main Hall are not closing properly.

The Trustees left the meeting to inspect the windows and it was agreed that the problem could be due to a loose cable in the winder mechanism or because the wooden frames had warped.

The Trustees returned to the meeting.

Mr. Poulton and Mr. Meischke to investigate the problem further.

**Action: N. Poulton/J. Meischke**

## 10 Repair of Brick Wall

Mr. Poulton said that this is outstanding because the delivery of the bricks was delayed due to suppliers being closed during the Christmas period. Delivery is expected this week.

## 11 Line marking in Main Hall

The Badminton court marking-tape and tape-laying machine have been received.

Mr. Stock will arrange to lay the new tape in due course.

**Action: D. Stock**

## 12 National Statistics questionnaire

Mr. Poulton has completed and returned the questionnaire.

## 13 Review of insurance provider

During the Parish Council meeting held in November, it was agreed to obtain a quotation from Zurich re insurance cover for the Community Hall. However, no response has been received to date.

The Clerk to chase.

**Action: J. Allsop**

## 14 Hire of equipment

During the Christmas period a member of public was allowed to hire some equipment from the Community Hall. The charges made were £1 for a table and £4 for 8 chairs (i.e. 50p per chair).

After discussion, it was agreed that any charges for similar requests shall be at the discretion of the Trustees.

## 15 Any Other Business

None.

- The meeting closed at 1958
- The date for the next Community Hall Trustees meeting is Tuesday 7<sup>th</sup> April 2008 at 1930