

Minutes of the meeting of the Wotton-at-Stone Community Hall Board of Trustees held in the Community Hall on Thursday 6th January 2005 at 1930

Present: Mr. N. Poulton (Chairman) Mr. I. Knight
Mr. J. Meischke

1 Apologies for absence

Apologies for absence were received from Mr. Stock.

2 Minutes of the meeting held on 20th October 2004

Mr. Poulton proposed that the minutes be accepted and signed as a true record. Mr. Meischke seconded the motion and Mr. Knight was in favour

3 Matters arising

• Summer play scheme

The blinds damaged during the 2004 Summer Play-Scheme have been repaired and Sunstopper Blinds have invoiced us for £49.35. A cheque for £50.65 has been sent to East Herts Council (i.e. their deposit cheque of £100 sent to us before the start of the Summer Play-Scheme, less the cost of the repair to the blinds).

4 Youth football goal post

Mr. Knight has handed over the permanent fixing of the youth football goal post to Mr. Poulton and Mr. Meischke.

Mr. Meischke is arranging for a plate to be welded to the base of the posts to prevent them from being wrenched out of the ground. He said that the work is expected to be done within the next day. Mr. Poulton and Mr. Meischke will then concrete the base posts into the ground. **Action: N. Poulton/ J. Meischke**

Coded UK have not invoiced the Parish Council for welding the football post together. Mr. Meischke to chase. **Action: J. Meischke**

5 Floodlighting

Mr. Knight said that two of the floodlights are not working. Two replacement lamps were purchased in October from The Lamp Company at £55 each (plus VAT).

Harknett Street Lighting have promised to fit the new lamps after the next hard frost, which will allow their heavy machinery to go onto the sportsfield without causing damage. As one of the lights is shining directly into the Rectory, Harknett Street Lighting will also alter the angle of that floodlight. Mr. Knight said that he would personally oversee the works. **Action: I. Knight**

Mr. Meischke confirmed that Mr. and Mrs. Riddle were happy with the altered angle of the floodlight which points towards their property.

After discussion, it was agreed that the following recommendation be made to the Parish Council

Recommendation: The Parish Council purchases two floodlighting bulbs from The Lamp Company to be kept in reserve.

6 MPPA

Mr. Knight said that he had accepted IRS Leisure's quotation to moss kill and pressure wash the MPPA. The work will be done at the beginning of the next financial year (after 1st April 2005).

Mr. Poulton asked Mr. Knight about the planned improvements to the sportsfield. Mr. Knight said that the Sports and Social Club would be obtaining quotations for the work (i.e. earthquaking, fertilizing and re-seeding) and he would report back to the Parish Council accordingly.

Doe Sport have not repaired the damage to the MPPA surface caused by a thistle growing through it. Mr. Knight said that he had weed killed the thistle and that the damage was not a hazard to those using the MPPA. It was agreed to ask IRS Leisure to do the repair work when they are on site doing the moss kill and pressure washing. **Action: I. Knight**

7 Update on Tennis Courts

Mr. Knight said that he has received a set planning application forms for completion from Tim Hagyard (Planning Department at East Herts Council).

Mr. Knight has obtained a quotation for the archaeological work required. The cost of the work varies depending on how much excavation work needs to be done, but will be in the region of £2,000. Further quotations are being obtained.

An Arboculturalist report will also be required to determine where the tennis court can be sited so as not to affect the roots of the surrounding mature trees.

Mr. Poulton and Mr. Meischke urged Mr. Knight to apply for planning permission before any Archaeological or Arboculturalist work is undertaken. Mr. Knight said that it was his intention to apply for planning permission first.

Action: I. Knight

8 Sports and Social Club Charges

Mr. Knight in discussion with Mr. Poulton and Mr., Filer generated a table of costs attributed to the Sports and Social Club use of the sporting facilities and these figures were discussed at the Sports and Social Club meeting held on 5th January 2005.

A copy of the table and accompanying letter are attached to these minutes.

See attached

9 Commemorative Seat

Mr. Poulton said that Brian Hart has put down the concrete base for the commemorative seat that he is purchasing to overlook the MPPA on the sportsfield.

The new seat has been ordered and delivery is expected before the end of January.

10 Any other business

- **Low wall adjacent to the Community Hall**

The top row of bricks on the low wall adjacent to the Community Hall are crumbling. Mr. Poulton said that an unsuitable type of brick was used and now needs replacing with engineering bricks.

After discussion, it was agreed that the following recommendation be made to the Parish Council.

Recommendation: The top row of bricks on the low wall adjacent to the Community Hall be replaced with engineering bricks.

Mr. Meischke to obtain quotations for the cost of the work.

Action: J. Meischke

- **The meeting closed at 1955.**
- **The date for the next Community Hall Trustees meeting is Tuesday 5th April 2005.**