

**Minutes of the meeting of the Watton-at-Stone Community Hall Board of Trustees held in the Community Hall on Wednesday 16<sup>th</sup> September 2003 at 7.00 p.m.**

Present: Mr. N. Poulton (Chairman) Mr. D. Stock  
Mr. J. Meischke

**1 Apologies for absence**

Apologies for absence were received from Mr. Knight.

**2 Declaration of interest**

None.

**3 Minutes of meeting held on 20<sup>th</sup> May 2003**

The minutes were accepted and signed as a true record at the Parish Council meeting held on 11<sup>th</sup> June 2003.

**4 Matters arising**

None.

**5 Showers**

Mr. Meischke said that Turners had replaced the faulty pressure-control valve and the showers are now working well.

**6 Cricket Club Building and sportsfield room**

The Cricket Club building has now been completed. Mr. Poulton, Mr. Meischke and Paul Bunyan met on site to inspect the building and are happy with the quality of the build.

The Cricket Club have agreed to move the site-screens and chain them to the side of the building. Mr. Meischke to ensure that this work is carried-out.

**Action: J. Meischke**

Mr. Poulton and Mr. Meischke reported that the external cupboard is in a dreadful mess. Mr. Meischke spoke to Mick Roberts and asked that the Football Club and Cricket Club liaise to tidy it.

Mr. Meischke has agreed to lend his trailer so that rubbish can be taken to the dump.

Mr. Meischke to ask the Cricket Club to clear all their equipment from the changing rooms. Also, to ensure that any Cricket Club or Football Club equipment is removed from the small changing rooms.

**Action: J. Meischke**

Mr. Meischke to ask the Cricket Club to re-site the roller up by the Cricket Club building and ensure that it is secured with a lock and chain.

**Action: J. Meischke**

It was agreed to write to the Sports and Social Club to say that now the Cricket Club shed is completed and the Parish Council are happy with the quality of the workmanship, could they please supply us with a copy of their buildings insurance.

**Action: J. Allsop**

**7 Gatepost on Sportsfield**

Mr. Poulton said that every time the sportsfield gate is opened, the whole structure moves because the post is loose.

It was agreed to ask Mr. Smith to supply a quotation for the repair/replacement of the post. **Action: J. Allsop**

**8 Trustee Insurance**

The Trustees discussed the topic at length and agreed that for the time being they would not do anything about Trustee Indemnity Insurance. However, they would continue to monitor the situation.

The Trustees Insurance to be reviewed on an annual basis.

The Charity Assured Team at AON to be informed that we do not require their indemnity insurance cover.

**Action: J. Allsop**

**9 Brackets in Main Hall**

It was agreed that the brackets in the Main Hall are satisfactory, although they are unsightly.

**10 Hire Charges**

After discussion it was agreed that the following recommendation be made to the Parish Council.

**Recommendation:**

The Community Hall hire charges remain the same and a notice to this effect to be placed in the Parish News.

