

Minutes of the meeting of the Watton-at-Stone Community Hall Board of Trustees held in the Community Hall on Thursday 20th May 2003 at 7.00 p.m.

Present: Mr. N. Poulton (Chairman) Mr. D. Stock
Mr. I. Knight Mr. J. Meischke

1 Apologies for absence

None.

2 Declaration of interest

None.

3 Minutes of meeting held on 13th February 2003

The minutes were accepted and signed as a true record at the Parish Council meeting held on 14th May 2003.

4 Declaration of interest

None.

5 Matters arising

- **Protective clothing**

Mr. Poulton said that Mrs Bewley did not want the Parish Council to provide her with overalls to wear whilst performing her tasks in the Community Hall.

- **Parish Magazine Advert**

Mr. Knight has produced a new style of Community Hall advertisement for the Parish News.

- **Showers**

There is a problem with the shower pressure. When an attempt is made to use several showers simultaneously, they stop working altogether. Mr. Meischke to contact Turners, who de-scaled the pipe-work of the shower system earlier this year, to ask them to rectify the problem. **Action: J. Meischke**

- **Cricket Club building**

Work has started on the foundations of the Cricket Club building on the sportsfield, although progress appears to be very slow.

Mr. Meischke to find out how long the Cricket Club anticipate the building will take to complete.

Action: J. Meischke

Mr. Poulton said that when the Cricket Club building is complete it will free-up space in our external storeroom. Currently, the Football Club is using one of the small changing rooms (which should be available for use by hirers of the Main Hall, and as a referee changing room) for their football equipment.

Mr. Meischke agreed to raise this issue at the next meeting of the Sports and Social Club, stating that the Football Club must remove their equipment from the small changing room as soon as possible. Also, because the keys are available to casual hirers, the Parish Council cannot be held responsible for any items that go missing from the small changing rooms. **Action: J. Meischke**

- **Gatepost on sportsfield**

The sportsfield gatepost has been knocked over by the Cricket Club whilst bringing equipment onto the sportsfield. Mr. Knight said he was annoyed that they did not have the courtesy to report the damage to the Parish Council. Mr. Poulton said that the post was very rotten and could have easily been pushed over by just leaning against it.

Michael Smith has offered to repair the gatepost for £30. It was agreed to ask Mr. Smith to do the work.

Action: N. Poulton/J. Meischke

6 Trustees Insurance

Mr. Stock said that at recent meetings of the Sports and Social Club and the Conservation Society the topic of Trustees liability indemnity had been raised.

Mr. Stock said that he recollected, as did the Clerk, that this topic was discussed when the Watton-at-Stone Community Hall Trust was set up, but could find no supporting minutes. He, Mr. Meischke and Mr. Knight were very concerned that we have no cover re Trustees liability.

Mr. Poulton had obtained information on Trustees liability insurance via a Community Development Agency document which makes reference to AON, an insurance company that specialises in this type of cover.

The Trustees discussed this topic at length and raised concerns that if someone is injured and the insurance policy covering the Community Hall does not pay out, the Trustees could be held responsible. Mr. Knight said that because we had been appointed by the Parish Council as Trustees for the Community Hall, surely a statement from the Parish Council that they would cover the liability is sufficient.

It was agreed to obtain a quotation for cover from The Charity Assured Team at AON.

Mr. Knight to act accordingly.

Action: I. Knight

7 Any other business

- **Hiring of the Community Hall facilities**

David Boddy and Paul Griffin (EHDC) have made enquiries about hiring the Main Hall and Pavilion during the same period that EHDC has the facilities booked for their Summer Play Scheme.

The Parish Council provides EHDC with the free use of the Pavilion and kitchen facilities at the Community Hall for a period of four weeks. The extra revenue that would be received by letting the facilities during this period was discussed.

Mr. Poulton pointed out that the Parish Council has already agreed that EHDC can have the use of the Pavilion and kitchen facilities from Monday 28th July and Friday 22nd August (week-days only), free of charge. It was agreed that the Summer Play Scheme provided a valuable service to the children of the village during the summer holidays and therefore, and unfortunately, cannot be made available for use by David Boddy and Paul Griffin (EHDC).

- **Brackets in Main Hall**

Note: After the meeting had finished, the Trustees inspected the newly-installed brackets in the Main Hall.

They were disappointed that the brackets had not been installed as requested and were not asymmetrical on the end wall. In addition, the holes had been drilled in the wall at the wrong height and then been covered over and painted with paint that did not match the colour of the wall.

The Clerk to ask the decorator, Mick Taylor, for the remainder of the paint used to decorate the changing rooms and corridor.

Action: J. Allsop

- **The meeting closed at 7.27 p.m.**

- **The date for the next Community Hall Trustees meeting is Tuesday 2nd September 2003 at 7.30 pm.**